



NORTH EAST (OUTER) AREA COMMITTEE

**Meeting to be held in Committee Room 4, Civic Hall, Leeds on
Monday, 6th December, 2010 at 5.30 pm**

MEMBERSHIP

Councillors

G Wilkinson (Chair) - Wetherby;
A Lamb - Wetherby;
J Procter - Wetherby;

R D Feldman - Alwoodley;
Mrs R Feldman - Alwoodley;
P Harrand - Alwoodley;

A Castle - Harewood;
R Procter - Harewood;
M Robinson - Harewood;

**Agenda compiled by:
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**East North East Area Manager:
Rory Barke
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><u>PROCEDURAL BUSINESS</u></p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
5			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 25TH OCTOBER 2010</p> <p>To confirm as a correct record the attached minutes of the meeting held on 25th October 2010.</p>	1 - 6
8			<p>MATTERS ARISING FROM THE MINUTES</p> <p style="text-align: center;"><u>EXECUTIVE BUSINESS</u></p>	

Item No	Ward	Item Not Open		Page No
9			<p>COMMUNITY PLANNER - UPDATE REPORT (10 MINS)</p> <p>To receive and consider the attached report of the Head of Planning Services.</p>	7 - 16
10			<p>WELLBEING FUND 2010/11 - UPDATE REPORT (10 MINS)</p> <p>To receive and consider the attached report of the East North East Area Manager.</p>	17 - 26
11			<p>AREA DELIVERY PLAN 2008 - 11 - UPDATE REPORT (5 MINS)</p> <p>To receive and consider the attached report of the East North East Area Manager.</p>	27 - 48
12			<p>TOWN AND PARISH COUNCIL FEEDBACK REPORT (5 MINS)</p> <p>To receive and consider the attached report of the East North East Area Manager.</p>	49 - 52
13			<p>FORWARD PLAN OF AREA COMMITTEE ITEMS</p> <p>To receive and consider the attached report of the East North East Area Manager.</p> <p style="text-align: center;"><u>COUNCIL BUSINESS</u></p>	53 - 54
14			<p>PARKS AND COUNTRYSIDE SERVICE - ANNUAL REPORT (10 MINS)</p> <p>To receive and consider the attached report of the Head of Parks and Countryside.</p>	55 - 68
15			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>Monday 7th February 2011, 5.30pm, Civic Hall, Leeds Monday 21st March 2011, 6.00pm, Tree Tops Community Centre, Alwoodley</p>	

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NORTH EAST (OUTER) AREA COMMITTEE

MONDAY, 25TH OCTOBER, 2010

PRESENT: Councillor G Wilkinson in the Chair

Councillors A Castle, R D Feldman,
Mrs R Feldman, P Harrand, A Lamb and
M Robinson

28 Chair's Opening Remarks

The Chair welcomed everyone to the October meeting of North East (Outer) Area Committee held in the Civic Hall, Leeds.

29 Apologies for Absence

Apologies for absence were received on behalf of Councillors J Procter and R Procter.

30 Declaration of Interests

There were no declarations of interest made at the meeting.

31 Open Forum

The agenda made reference to the provision contained in the Area Committee Procedure Rules for an Open Forum session at each ordinary meeting, for members of the public to ask questions, or to make representations, on matters within the terms of reference of the Area Committee.

On this occasion, no such matters were raised.

32 Minutes - 20th September 2010

RESOLVED – That the minutes of the meeting held on 20th September 2010 be confirmed as a correct record.

33 Matters Arising from the Minutes

a) Children's Services Performance Report (Minute No 26 refers)

The East North East Area Manager informed the meeting that he had now met with Jane Maxwell, Children's Services to discuss the arrangements regarding this Area Committee having a significant and pivotal role to play in the new arrangements. A meeting with Members and appropriate senior officers to progress this issue would be held in the near future.

b) NE Community Safety Partnership Annual Report 2009/10 (Minute No 21 a) refers

The Chair reported the receipt of an e mail from Inspector Marcus Griffiths who wished to place on record his thanks to the meeting for the support of ward Councillors in the fight against rural crime with their Farmwatch operation.

34 Wellbeing Fund 2010/11 - Update Report

The East North East Area Manager submitted a report updating Members regarding the Wellbeing Budget figures for 2010/11, and seeking decisions in respect of new applications for funding.

In brief summary, the main discussion points were:-

- the Committee's dissatisfaction and frustration regarding the administrative error as outlined in Section 7 of the report and of the need for the Director of Environment and Neighbourhoods to investigate this issue
- the need for the Committee to be reassured about its current financial position before making any future decisions about revenue funding
- the current access issues in relation to the proposed High Ash Drive Allotments revenue application

RESOLVED –

(a) That the Committee's revised revenue and capital Wellbeing Budgets for 2010/11, and the projects in development, be noted;

(b) That in respect of the administrative error in relation to the additional £50k allocated by Executive Board being included in the 2008/09 c/f figure and then mistakenly added in again to the ward balances reported to Area Committee in July 2009 and subsequently, this Committee conveys its dissatisfaction and frustration with regard to this error and requests the Director of Environment and Neighbourhoods to investigate and report back at the next meeting in December 2010;

(c) That the application in respect of the proposed High Ash Drive allotments for £5,000 (revenue) (Alwoodley Ward) be deferred for more information around access issues and re-considered at the next meeting in December 2010.

(Councillor A Castle joined the meeting at 5.40pm during discussions of the above item)

35 Briefing Note on Proposed Delegation of Streetscene Services to Area Committees

The Director of Environment and Neighbourhoods submitted a report on the potential to increase the delegation for a range of Streetscene services to Area Committees, which would in turn make them more accountable and responsive to the needs of localities and the aspirations of local people and local Elected Members.

Rory Barke, East North East Area Manager presented the report and responded to Member's queries and comments.

In brief summary, the main discussion points were:-

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- clarification of the DLEQS model and on how this would be assessed if labour was reduced due to ongoing budget restraints within the Council
- clarification of the options available to the Area Committee in the delivery of services
- concern expressed about the complexity of the delegation scheme and the need for a more simplified model
- clarification of the approximate £6.2m annual revenue budget figure and staffing projections and whether or not this would be monitored or overseen by the Area Committee
- the need for the Area Committee to see the complete structure of the Environment and Neighbourhoods department, in particular around the issue of un-filled posts
(The East North East Area Manager informed the meeting that the Committee would benefit by waiting for this detail until next April)
- the need to look at options around delegating more services to Parish Councils who also employed qualified staff
- clarification of the budget arrangements within the city and the need for the Area Committee to be supplied with specific details in relation to the current spend in Outer North East
(The East North East Area Manger agreed to follow up this request)
- the need to address at a later date the possibility of introducing an Environmental Sub Group with Area Committee representation

RESOLVED-

- a) That the contents of the report be noted.
- b) That this Committee notes that a more detailed report would be presented to the Area Committee on this issue later in the municipal year.
- c) That in the interim period, Members be requested to forward any further comments through either the East North East Area Manager or the Chair.

36 Health and Wellbeing Partnership - Update Report

The East North East Health and Wellbeing Improvement Manager submitted a report outlining the key health and wellbeing issues being considered by the East North East Health and Wellbeing partnership and setting out how issues affecting Outer North East Leeds were being addressed.

The report also provided the meeting with details of the work that the Health and Wellbeing Improvement Manager was developing with key partners and how this was being translated locally, together with some examples of projects that are running in the Outer North East Area.

Elizabeth Bailey, East North East Health and Wellbeing Improvement Manager, Environment and Neighbourhoods, attended the meeting and responded to Members' queries and comments.

In brief summary, the main discussion points were:-

- clarification as to why vascular checks to adults ceases at 74 years for those who live in the most deprived 10% of SOA's
- clarification of the criteria for those eligible within the Outer North East Health and Wellbeing Programme
- clarification of how the programme would alleviate poverty
- clarification of the health walk training programme in Leisure Centres with specific reference to those living in high rise estates i.e. Moortown Lingfield/Cranmer Bank
- the need for the Area Committee to be supplied with the total cost figure of this initiative, to include a breakdown of the funding of the post of East North East Health and Wellbeing Improvement Manager
(The Health and Wellbeing Improvement Manager agreed to forward this information via the East North East Area Manager for circulation to the Committee)
- clarification of the statement in the report and the evidence available that supports the fact that older people were particularly vulnerable to poor nutritional status

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the progress of the Health and Wellbeing Improvement Programme as part of the work undertaken by the Outer North East Health Champion.

37 Grounds Maintenance Contract - Update Report

The Chief Environment Services Officer submitted a report advising the meeting of the progress to date with the procurement of a new grounds maintenance contract.

The following representatives were in attendance and responded to Members' queries and comments:-

Peter Mc Gouran, Principal Engineer, Highways Service Planning, City Development

Giles Jeffs, Contracts Officer, Environmental Services, Environment and Neighbourhoods

Anne- Marie Broadhead, East North East Homes, Leeds

In brief summary, the main discussion points were:-

- concern that if the contract was not with Glendale or ATM, then for the period of time between August and December 2011, the quality and performance may deteriorate
- clarification of how the department can guarantee that the new contractor will not have the same problems as Glendale in the first year of contract
- clarification of what Option 1 meant with specific reference to Parish & Town Councils

- reference to the fact that there was considerable unrest at a recent meeting of the Harewood and Wetherby Town Council & Parish Council Forum where Members were livid that they had not been given any time to consider the proposal properly
- clarification as to why it had to be the whole of a Parish or Town Council area and whether smaller groups could submit bids via options i.e. 'Cherry picking'
- concern that the report's recommendation did not specify the 'whole' of the Parish / Town Council area up to the boundary and the reasons why villages and smaller groups cannot be considered in Option 1
- the need for the Project Team / Board to give these areas a chance to bid for works in their own areas as there was a feeling that a real good opportunity was being missed in this particular area
- reference to grass clippings and clarification sought if there will be a pot of money ring fenced to pay for gully cleansing, if not part of new contract, especially if the locality comes to fruition
- to welcome that monitoring will be strengthened in time for the new contract
- clarification as to why it would be not possible to have at least 2 contractors to ensure greater control of the contract and to recommend to the Programme Board to let the whole of the contract to one city wide contractor in favour of a minimum of 2 contractors instead
- concern that it was a 'done deal' and that Members had missed the opportunity to let the Parish Councils do their own patch

RESOLVED –

- a) That the contents of the report be noted.
- b) That the East North East Area Manager be requested to draft a letter, on behalf of the Chair, detailing the Committee's responses to the Grounds Maintenance Contract for submission to the Chief Environmental Services Officer in his capacity as Chair of the Grounds Maintenance Programme Board.

38 Health and Environmental Action Service - Update Report

The Director of Environment and Neighbourhoods submitted a report providing information for Members on the demand for services provided by the Health and Environmental Action Service (HEAS) with particular focus on the enforcement activities undertaken by the Environmental Action Team (EAT) and the Highways and Environmental Enforcement (HEE) team.

Appended to the report was a copy of a document entitled 'Health and Environmental Action Service Activity report – East North East Management Area (Outer North East) April 2010-September 2010 for the information/comment of the meeting.

Graham Wilson, Head of Environmental Action and Parking, Environment and Neighbourhoods attended the meeting and responded to Member's queries and comments.

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In brief summary, the main discussion points were:-

- clarification of when the half post of Community Environment Support Officer allocated to Outer North East would be filled
- clarification of the 'vehicle' job type identified in table 4 of the appendices and whether or not it related to abandoned vehicles
- clarification of the department's role in relation to pest control in domestic premises
(The Head of Environmental Action and Parking confirmed that following a recent change in protocol, the department retained responsible for pest control inside domestic premises, but not within the grounds of the property)
- clarification of the reasons behind the 110 health and safety inspections in the Wetherby ward identified in table 12
(The Head of Environmental Action and Parking agreed to e mail the Chair with this information)
- clarification of the role and reporting procedures in relation to the East Environmental Action Team identified in table 1
- the concerns expressed regarding the continuing parking problems outside a school located on Station Road, Scholes
(Whilst being outside the scope of the report, the Head of Environmental Action and Parking agreed to look into this issue with a report back to Councillor M Robinson)
- the need for the Area Committee to be furnished with details of the total number of staff employed within the teams identified within the report
(The Head of Environmental Action and Parking agreed to forward this information via the East North East Area Manager for circulation to the Area Committee)
- clarification of the reasons behind the large number of empty properties across the city and 206 empty properties in the Wetherby ward identified in table 15
(The Head of Environmental Action and Parking agreed to e mail the Chair with this information)

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee specifically notes the work of the Environmental Action Team whose staff include the newly appointed Community Environment Officers and Community Support Officers.

39 Dates, Times and Venues of Future Meetings

To note the following arrangements:-

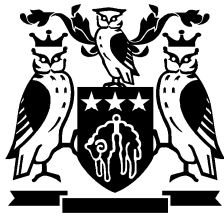
Monday 6th December 2010, 5.30pm, Civic Hall, Leeds.

Monday 7th February 2011, 5.30pm, Civic Hall, Leeds.

Monday 21st March 2011, 6.00pm, Tree Tops Community Centre, Alwoodley

(The meeting concluded at 7.05pm)

Draft minutes to be approved at the meeting
to be held on Monday, 6th December, 2010



Report of: Head of Planning Services

Area Committee: Outer North East

Date: 6th December 2010

Subject: Community Planner

Electoral Wards Affected:

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for call in Delegated Executive Function not available for Call In Details set out in the report

1.0 Purpose of this Report

1.1 The Community Planner role has been operational for over a year and this report provides Area Committee with a review of the role and function of the Community Planner in the Outer North East Area Committee area during this time. The report describes the organisational and management arrangements in place, the work that has been undertaken so far, plans for the rest of the financial year and the role in practice with lessons learnt.

2.0 Background Information

2.1 The need for a Community Planner was identified in 2008. The Area Committee identified a number of key functions for the post holder; looking at planning applications, pre-application, enforcement issues, conservation area work, appeals and training. The aim was to raise awareness, knowledge and understanding of the issues relating to planning to achieve a high quality built environment with appropriate development.

2.2 Funding was secured for the post at the meeting of the Outer North East Area Committee on 15 September 2008. The funding is made up of equal contributions from Wetherby and Harewood wards. The current post holder was appointed in September 2009.

- 2.3 The Community Planner project relates to action H13 of the 2008/09 Area Delivery Plan, which aims to support Town and Parish Councils to enhance the well-being of and service provision to the communities they serve and comes under the Stronger Communities Theme. It also is part of the ADP priority Environment- *Protect and improve the quality and sustainability of the built and natural environment.*
- 2.4 Organisationally, the Community Planner role sits within Leeds City Council Planning Services. Until January 2010, the role was managed by the Head of Planning Services, but since this time has been line managed by the Development Project Manager. The Community Planner for the Inner North West Area Committee area completes this small team.
- 2.5 Professional support and advice on planning matters comes from the Area Planning Manager and the Head of Planning Service.
- 2.6 Supervision is through regular work programme meetings and one to ones. A work plan for 2010-11 has been produced which deals with larger ongoing projects and this supplements the regular day to day activity. Updates go to Ward Members reporting on progress and to keep Ward Members informed of key issues on the ground. The Council's performance management and appraisal system is also used.

3.0 Main Issues

3.1 Work Undertaken

- 3.1.1 This list is not exhaustive, but is an indication of the type of work that has been undertaken:
- Public Inquiries - liaison, co-ordination, providing advice and support, organising meetings with Members, local residents and Parish Councils. Attendance at appeals to support the local community;
 - Attendance at Town and Parish Council Forum meetings, with input on planning issues;
 - Attendance at individual Parish Council meetings, with input on planning issues;
 - Delivery of training on: conservation, Parish Council's role in planning, determining planning applications, public speaking, the planning process, enforcement, appeals and making effective representations;
 - Involvement in the Town and Parish Council Charter;
 - Fortnightly Ward Member meetings - briefing Members on the sensitive and contentious applications in their ward, providing planning advice, liaising with Planning Officers and follow up of issues;
 - Enforcement issues;
 - Attendance at public meetings about proposed developments;
 - Drafting representations for Ward Members;
 - Attendance at Plans Panel meetings.

3.2 Evaluation

- 3.2.1 At the outset of the project a number of assumptions were made about how the Community Planner role would operate. The job description provides a framework for the activities, but it has largely been a role that has evolved and responded to the individual demands of communities, Parish Councils and Ward Members.
- 3.2.2 The Community Planner role is a very different job than that of a Planning Officer. In addition to having planning experience and knowledge, the role must be able to make links and learn what the important issues for communities are. This has taken some time and has been quite intensive as local communities have differing priorities and needs. Consequently, this has had an effect on the progress of other initiatives which were originally scheduled for completion during the first six months of the role. A lesson learnt is not to underestimate the amount of time and effort required to build up links, contacts and trust with communities and individuals. Anecdotal evidence from the experience of the Outer North West Community Planner role, which has been operational for several years, shows that it takes about nine months to a year before the post is fully bedded in.
- 3.2.3 With hindsight it would have been more effective for the post to be officially “launched” at a Town and Parish Council Forum so all stakeholders received the same messages about the role and there was an initial opportunity for networking.
- 3.2.4 However, significant progress has been made in a number of areas, particularly in supporting Public Inquiries.
- 3.2.5 Between March and May 2010 the Community Planner was involved with two high profile Public Inquiries - Church Fields and Grimes Dyke. Parish Councils in particular have been appreciative of the role played by the Community Planner:

“We have found Sarah to be very helpful and supportive since she was appointed as community planner for this area. We have, and still are, facing a major public inquiry into development of a site in Boston Spa - 13 days gone, 4 more to come - and Sarah has helped facilitate dialogue with the relevant planning officers and has been very supportive of our own efforts in preparing and presenting evidence to the Inquiry. In our opinion she has fulfilled a very vital role as interface between the Parish Council and the community at large with the inevitably impersonal planning department”. Boston Spa Parish Council

“From the personal perspective and particularly relating to the “Grimes Dyke” appeal but also other public inquiries Sarah has been a key link with members, council officers and barristers. It is my belief that by her efforts third parties have had the opportunity to have greater involvement and support from the early stages up to and including giving evidence before the planning inspectors”. Barwick-in-Elmet & Scholes Parish Council.

- 3.2.6 However, this level of involvement comes at a high cost in terms of resource input. Not all Parish Councils have been visited, although this is now a priority

and will be achieved before the end of the financial year. Another lesson learnt is that whilst forward plans and initiatives can be developed, some of the work of the Community Planner is reactive and can absorb a great deal of time. This is particularly important to note with the re-opening of the Church Fields Public Inquiry in the coming weeks.

- 3.2.7 Anecdotal evidence suggests that the principle of the Community Planner is supported. However, one area where there is room for improvement is in the clarity of function of the role and basic premise of the role. There appears to be a discrepancy of expectations and understanding of the extent of influence the role has, which has led to some tensions. The purpose of the role, (taken from the job description) is:
- “To provide planning advice and guidance to the NE Area Committee, Ward Members and to Town and Parish Councils, individuals and groups in the NE Area Committee area, to provide relevant training on planning policies and procedures and to pursue planning initiatives for improvement”.
- 3.2.8 Some parties have seen the role as more of a champion role, fighting the cause for the locality, whereas others acknowledge the parameters within which the Community Planner works. The Community Planner operates within a legal framework where decisions on applications should be made in accordance with the Development Plan unless material planning considerations indicate otherwise. Planning decisions have to be made in accordance with policy, not on the grounds of popularity or unpopularity, or if there are objections or support for a proposal.
- 3.2.9 The job description is an accurate reflection of the role, however more clarity is needed. There is a role for training here for the Parish Councils in order to convey how the planning process works, how applications are determined and where everyone’s role fits in. This should help local communities to become better informed and more effective.
- 3.2.10 The defined purpose of the role as per the project delivery statement was to:
1. Advise and represent the Area Committee on planning matters
 2. Assist local communities and local councils to resist inappropriate planning applications
 3. Draft objection letters and win appeals
- 3.2.11 These were the assumed requirements of the role. However, in practice points two and three are not straight forward. Applications that some communities deem “inappropriate” may have no valid planning reason for refusal. Therefore there is sometimes a perception that the Community Planner is not supporting the view of the local community, Members or Parish Councils. However, the advice and support that is given is the independent professional advice, in line with adopted Council policy.
- 3.2.12 Similarly, the Community Planner has already played a significant role in the Grimes Dyke and Church Field Public Inquiries- co-ordination, communication and education. However winning of such appeals is only possible according to the planning legislation. The community Planner’s role is to assist the local community to state its case effectively.

- 3.2.13 The reality of the job is that the focus of the role and most of the time has been spent with Ward Members and some Parish Councils. The day to day business of providing planning advice and follow up on individual applications has been more time consuming than was anticipated. Consequently little time has been spent with the wider community on “planning education” initiatives.
- 3.2.14 Some Parish Councils are more interested in planning issues than others and so there has been more activity and contact with those Councils and a determination by them that the Community Planner should provide a great deal of time on applications in their Parish. However, other Parish Councils have made contact when their need arises and their requests have been dealt with swiftly wherever possible.
- 3.2.15 A year into the role, processes have been embedded with the Ward Members- fortnightly briefings on applications, processes for making Panel requests, making representation and so on. The briefings in particular are resource intensive- preparation, actual meeting and follow up and much time is being spent on day to day activity. This has not left much capacity for following through on larger projects or other areas of work. It is now timely for such processes to be embedded within mainstream Development Control. This will allow relationships to develop and improved communication between elected Members and the case officers who are dealing with individual applications, with input from the Community Planner where appropriate. Should the funding be continued, it is important to acknowledge that the Community Planner resource should be targeted where it will make the most difference and add value.

3.3 Looking Ahead

- 3.3.1 A Forward Plan was circulated to Ward Members in August 2010 which detailed the projects to be undertaken during 2010-11, beyond the day to day work carried out and is attached as appendix 1.
- 3.3.2 A key project is the planning conference being arranged for 1st March 2011 for Parish Councils and Ward Members. Subject to funding, there will be keynote addresses from external speakers and practical workshops on subjects including design and how applications are determined, which should provide a greater understanding of the issues.
- 3.3.3 Development Management is in the process of great change with the revocation and subsequent reinstatement of the Regional Spatial Strategy, changes described in the *Open Source Planning* Green Paper and anticipated changes in the Decentralisation and Localism Bill resulting in an increased shift to local decision making. Some Parish Councils have indicated that the Community Planner’s role will be key as a “contact who understands what’s going on and what’s changing”.
- 3.3.4 The detail of the planning reform is not yet known, but any movement towards localism and increased local involvement will mean an enhanced role for the Community Planner in supporting communities to help them shape the places where they live.

3.4 Assessment

- 3.4.1 No formal assessment has yet been carried out by Area Committee with the clients of the Community Planner. However, feedback has been gathered in-house and some comments have been included in preceding parts of this report. Feedback has been unanimous in its support for the role. This appears to be particularly the case with the support and advice provided with the Public Inquiries. Parishes have indicated an improvement in community involvement in planning and a better appreciation of the planning system and the way it operates.
- 3.4.2 Several Parish Council's have indicated that they feel the role should be repeated across the district.
- 3.4.3 However, there are comments about the uncertain nature of the role and its function which need addressing in order to make the role completely effective.

4.0 Implications for Council Policy and Governance

- 4.1 There are no implications for Council policy and Governance.

5.0 Legal and Resource Implications

- 5.1 There are no legal and resource implications beyond the use of Area Committee finances.

6.0 Conclusions

- 6.1 Feedback has shown that there is general support for the role of Community Planner. Parish Councils have felt that the role provides a good knowledgeable interface between the Councils and the Ward Councillors and between the Parish Council and the community at large with the planning department. However, the role of being this link is not always an easy one and some Parish Councils have acknowledged this. Opinions differ on proposals and some may not get their desired outcome which may cause discontent where the Community Planner takes a professional view contrary to local opinion.
- 6.2 There is a need for clarity of the role and a re-articulation of the remit and purpose of the role, especially in light of the proposed changes to the planning system. Training for communities may also be helpful in this regard, describing how the planning system works within the policy context.
- 6.3 Lack of time has been an issue for the role, there is a lot of interest in planning issues across the area from Members and some Parish Councils. Balancing workload, attendance at evening meetings and progressing with larger projects is sometimes problematic, especially when Public Inquiries take over the time available.

7.0 Recommendations

Area Committee is recommended to:

- i. note the contents of this report;
- ii. agree that the Community Planner liaises with ward members to provide clarity in the role and remit of the Community Planner post;
- iii. accept a report in the new year which seeks continued funding for the Community Planner post for financial year 2011-12.

Documents used:

Wellbeing application for Community Planner

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Outer North East Area Committee area Community Planner: Forward Plan 2010- 2011 Key Major Projects

Area	Action	Timescale	Progress
Information Pack	Compile an information pack for Parish Councils on the planning system, including contact details	Draft End of November	On going
Training	Organise planning conference for Parish and Town Councils	March 2011	Date, venue and draft agenda prepared. Checking with AC for funds available for speakers and alternate "free" providers
	Training/ information on making effective representations	Summer 2010	Completed -delivered to Parish Council
	Training// information about the process of inquiries	Summer 2010	Completed -delivered to Parish Council
Community Involvement	Training/ information for the local community on planning issues, role of Town and Parish Councils and role of the Ward Member	On going	On going
	Discuss with Members / Area Management the possibility of obtaining funding to produce hard copy leaflet for the public/ community on planning, the role of members and role of the Parish Council. (subject to funding)	Discussions end November 2010 Draft end December 2010 Completed end January 2010	
Contact	Continue contact with all Parish Councils, preferably face to face to describe the role and remit of the community planner and	On going	On going
Pre-application	Work with Development Project Manager on scoping the parameters of involvement at the pre-app stage for the local community (<i>Scrutiny Inquiry recommendation</i>)	March 2011	
Appeals report	Feedback from local community stakeholders about the recent appeal to ascertain if there are any lessons to be learnt and service improvements to implement across the service.	End August 2010	Overdue- Church Fields reopening November 2010
Town and Parish Planning Charter	Assist in implementation of The Charter	Summer 2010	Completed

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Report of the East North East Area Manager

North East (Outer) Area Committee

Date: 6th December 2010

Subject: Well-Being Fund

<p>Electoral Wards Affected:</p> <p>Alwoodley, Harewood, Wetherby</p> <p>Ward members consulted <input type="checkbox"/></p> <p>(referred to in this report) <input checked="" type="checkbox"/></p>		<p>Specific Implications For:</p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>	

Executive Summary

This report provides an updated position on the outer north east wellbeing revenue and capital budgets.

It also presents information on new project applications and projects under development, including the identification of alternative funding where appropriate and the request for the release of wellbeing funds for one application.

Purpose of this report

1. The purpose of this report is to provide an updated position on the wellbeing revenue and capital budgets.
2. This report also presents an update on a number of project proposals including the successful identification of alternative funding and the request to approve the release of Wellbeing revenue budget for one application.

Background information

3. Each of the ten Area Committees receive an annual allocation of revenue funding to commission projects and offer grants to organisations in the local area.
4. The amount of funding for each Area Committee is determined by a formula based on population and deprivation in each area as agreed by the Council's Executive Board.
5. The Area Committees also have the balance of any capital wellbeing budget that was allocated to them in previous years to agree new projects from.
6. Alongside wellbeing budget, ward councillors have access to other sources of local funding, such as Section 106, Ward Based Initiatives (WBI) and Members Improvement in the Community and Environment (MICE). The use of this funding is discussed at ward member meetings as appropriate. For a number of project proposals described in this report funding from those alternative sources has been agreed at ward member meetings.

Wellbeing Revenue – Available funding for 2010/11

7. Following approval at the July Executive Board, the distribution of Wellbeing (revenue) budget across the 10 Area Committees is calculated using a formula based on 50% deprivation and 50% population. For Outer North East Area Committee this amounts to £127,586 for 2010/11.
8. The Outer North East Area Committee manages its allocation by proportioning the amount between the three wards based on population. For the 2010/11 allocation, the split between wards is:
 - Alwoodley: £47,462 (pop. = 37.2%)
 - Harewood: £38,403 (pop. = 30.1%)
 - Wetherby: £41,721 (pop. = 32.7%).
9. To add to this is the balance of uncommitted funding b/f from previous year. The ward balances (all overcommitments) are:
 - Alwoodley: £1,621 (b/f bal of £27,189 less commitments of £25,567)

- Harewood: -£15,767 (b/f bal of £19,198 less commitments of £34,966)
- Wetherby: -£7,807 (b/f bal of £21,640 less commitments of £29,447)

10. The resultant ward balances available to support new approvals in 2010/11 are:

- Alwoodley: £49,084
- Harewood: £22,636
- Wetherby: £33,914

11. The current financial position of the Area Committee is shown in appendix A.

12. It was reported to the last Area Committee meeting that reports on the Wellbeing budget had been inflated by £50k in error since July 2009. The Director of Environment and Neighbourhoods has met with the Chair and members of the Area Committee and given an undertaking that sufficient budget would be identified to honour the Wellbeing revenue commitments that have been made prior to this reporting error being rectified. The final budget will be adjusted to reflect these commitments and confirmed by the Director.

Capital – Available funding for 2010/11

13. Appendix B shows information on the remaining capital funding for each ward in the Outer North East Area Committee area. This takes into account projects approved at September Area Committee. There were no new projects at agreed at the October Area Committee meeting.

Project Applications

14. The following provides an update on project/activity proposals received by Area Management and what support has been secured/agreed to help the applicants progress their proposals.

(a) Revenue projects

Radio Tempo - Barleyfields Project: £1,109 (Wetherby Ward)

15. This is a recent application received from a community radio station which has been granted another 5 years broadcasting licence to start at the expiry of the current one in September 2011.

16. Ofcom rules for community radio state that at least half of the funding must come from sources other than advertising. The total running costs for Radio Tempo are £5,000, half of that must be paid for by fundraising (e.g. grants and donations). The Area Committee's grant would provide a substantial contribution towards that amount. To complete the funding the organisation is seeking donations from others, e.g. local business.

17. Radio Tempo needs to be able to confirm with Ofcom the availability of match funding before the end of this financial year. The money needs to be credited to their budget early in the new financial year. The inability to do so would put the

organisation under severe pressure although it would continue to make all the effort to fundraise.

18. The grant will be used to work within Wetherby and surrounding villages. There are 21 volunteers running the station on a regular basis as presenters, interviewers or technical staff. The station has also been working with the youth services providing opportunities to young people in Barleyfields youth club every week since 2008. Young people attend all community occasions around the area such as Christmas lights switch-on and the Wetherby police station open day. They can also gain experience and accredited training in radio recording, editing and production skills.
19. Ward members expressed their support at their November ward meeting. The Area Committee is asked to consider approval of the application. If approved the amount will be included in the undertaking by the Director (Environment and Neighbourhoods) to honour commitments and in the future adjustment to the Wellbeing budget.
20. ADP Theme: *Things to Do* – to provide a range of sport and cultural activities for young people and their families in local venues.

LCC Parks & Countryside - High Ash Drive Allotments: £5,000 (Alwoodley Ward)

21. At the October Area Committee an application to contribute to the development of High Ash allotments was considered. It was agreed to defer the decision in order to clarify issues relating to access to the site as it was reported that the originally planned access point was now not possible. LCC Parks and Countryside staff are currently exploring a different access point.
22. At the Alwoodley ward member meeting in November, members agreed that the total cost of the scheme should be covered by a combination of Harewood Parish Council and local Section 106 funds. Confirmation has been received from the Parish Council and LCC officers managing Section 106 that sufficient funding is available for this. It is therefore confirmed that a Wellbeing budget contribution is not now required.

ENE Homes - Bardsey Primary School Community Garden: £4,000 (Harewood Ward)

23. An application has been received from ENE Homes (ENEH) in partnership with Bardsey Primary School for a scheme which would transform a large, unmanageable area at the front of the school into a community garden.
24. ENEH Area Panel have agreed a contribution of £4k towards the £8k scheme.
25. At the November Harewood ward member meeting it was agreed that the preference would be for alternative sources of funding to be found, such as an increased contribution from ENEH and/or a contribution from Green Leeds.
26. Confirmation has now been received that the ENEH Area Panel will fund the full £8k contribution.

Harewood In Bloom - Winter Bedding and Planting: £337 (Harewood Ward)

27. Harewood in Bloom group requested assistance with the purchase of winter bedding plants and bulbs. The aim is to provide Harewood with winter displays in its flowerbeds and planters. At the November Harewood ward meeting, councillors agreed to use ward MICE funding to assist the group.

Thorner Parish Council - Bulbs for Thorner Village: £200 (Harewood Ward)

28. Thorner Parish Council Green Team requested assistance with the purchase of bulbs for the village. The planting will be done by local volunteers and the whole village will benefit from the improved environment. At the November Harewood ward meeting, councillors agreed to use MICE funding to assist the group.

(b) Capital projects

29. There are no new capital project applications for consideration at this meeting.

Projects in development

30. The projects in this section are those currently in development for potential use of future Wellbeing funding and for support in attracting other funding.
31. Area Management staff work with organisations to ensure that any proposal submitted is linked to one or more of the Area Committee priorities, full application forms with appropriate information are submitted for each one and other sources are also explored.

Revenue projects

32. There are no projects currently under development for the potential use of wellbeing revenue funds.

Capital projects

33. There are two projects under discussion for potential future use of wellbeing capital funds. Both projects are situated in the Harewood ward and are therefore subject to discussion and agreement as to how they are best supported and developed at the Harewood ward member meetings.
34. ***Graveyard at St Paul's Church, Shadwell:*** This is a long standing proposal submitted by Shadwell Parish Council to seek assistance towards the costs of undertaking repair and refurbishment work to the graveyard to create a safe and attractive green space with seating. The project includes resetting of loose headstones and refurbishment of the path and grassed areas. The main footpath route through the village crosses the graveyard and many residents and visitors pass through the area. Progress has been made on elements of the scheme with assistance from the local In Bloom group and the Community Payback team from Probation Services.

35. **Tree planting, Moor Lane:** Ward members have asked that a project is developed to plant 40 mature trees as part of environmental improvements on Moor Lane near Collingham Moor just off Wattle Skye. The path is well used by ramblers and walkers, and the tree line is visible from the surrounding area.

Implications for council policy and governance

36. Area Delivery Plans cover local priorities for wellbeing spend and these are linked to the Leeds Strategic Plan outcomes and improvement priorities.

Legal and resource implications

37. The Area Committee has delegated responsibility for taking decisions and monitoring activity relating to use of wellbeing budgets within the framework of the Council's Constitution and in accordance with Local Government Act 2000.

Recommendations

38. The Area Committee is requested to:
- (a) Note the spend to date and current balances for the 2010/11 financial year for capital and revenue wellbeing budgets;
 - (b) Approve the award of £1,109 to Radio Tempo as match funding towards the renewal of their 5 year Ofcom licence in acknowledgment of their partnership work with Barleyfields Youth Club.
 - (c) Note the successes in identifying alternative funding for Wellbeing applications
 - (d) Note the capital wellbeing projects currently in development through ward member meetings.

Background papers: Area Functions Schedule Report July 2010

Revised Wellbeing Revenue Budget Statement for 2010/11

Funding/Spend Items	£ Alwoodley	£ Harewood	£ Wetherby	£ TOTAL
Calculation of Funding Available per Ward				
Balance b/f from 2009/10	27,189	19,198	21,640	68,027
New Allocation for 2010/11 (based on 50/50 split)	47,462 37.2%	38,403 30.1%	41,721 32.7%	127,586
Total Cumulative Ward Allocation	74,651	57,602	63,361	195,613
Approved Spend for 2010/11				
<i>2009/10 Schemes to be paid for in 2010/11:</i>				
Environmental Fund			2,435	
Northcall - additional funding (May 10)	8,426			
Alwoodley Activities Fund Q2 - April 2010	3,000			
Alwoodley Activities Fund Q3 - July 2010	3,000			
New Grit Bins for Alwoodley	613			
Out of hours dog fouling patrols	528			
Jewish Heritage Centre for Children	10,000			
Community Planner Q3 (April 10 - Jun 10)		6,250	6,250	
Community Planner Q4 (Jul 10 - Sept 10)		6,250	6,250	
Community Planner Q5 (Oct 10 - Dec 10)		6,250	6,250	
Community Planner Q6 (Jan 11 - March 11)		6,250	6,250	
Community Planner PDA (PDA Handset Costs)		127	127	
Community Planner PDA (Configuration & Maintenance)		135	135	
Wattle Syke Environmental Improvements		1,954		
Aberford Conservation Area Review		7,000		
Wetherby in Support of the Elderly Sunshine Café Q1		375	375	
Wetherby in Support of the Elderly Sunshine Café Q2		375	375	
Wetherby Community Radio (Tempo FM) Barleyfields Radio Project			1,000	
Total of Schemes Approved in 2009/10:	25,567	34,966	29,447	89,979
<i>Approved 2010/11 Schemes:</i>				
Small Grants (approved to date)	500	1,500	1,687	
Small Grants (balance of ward allocation)	2,500	1,500	1,313	
Skips (spend to date)	130	230	480	
Budget for skips etc (balance of ward allocation)	1,203	1,103	853	
Consultation	23	23	23	
MaeCare Promoting Partnerships Q2 (Oct 10)	1,732			
MaeCare Promoting Partnerships Q3 (Jan 11)	1,832			
MaeCare Promoting Partnerships Q4 (Mar 11)	1,832			
Northcall Q1 (July 2010)	3,750			
Northcall Q2 (Oct 2010)	3,750			
Northcall Q3 (Jan 2011)	3,750			
Northcall Q4 (March 2011)	3,750			
Open House Moving Again Q1 (July 2010)	3,750			
Open House Moving Again Q2 (Oct 2010)	3,750			
Open House Moving Again Q3 (Jan 2011)	3,750			
Open House Moving Again Q4 (March 2011)	3,750			
Burglary Reduction - Trembler Alarms	975			
Burglary Reduction - Operation Buzzer	380			
Community Sport Summer Activities 2010	1,700			
Keeping Slaid Hill Clean & Green	1,208			
MaeCare Promoting Partnerships Q1 (Jul 10)		1,832		
MaeCare Promoting Partnerships Q2 (Oct 10)		100		
Aberford & District Master Plan		5,000		
Scholes Conservation Area		6,000		
Shadwell Conservation Area Review		6,000		
Farmwatch & Pre-Xmas Patrols		2,500		
Wetherby Site Based Gardener			19,900	
Community Sport Summer Activities 2010			1,729	
Boston Spa in Bloom Planters for Wetherby			2,750	
Farmwatch & Pre-Xmas Patrols			6,000	
Deepdale Community Centre Rental Subsidy			2,000	
Wetherby Community Bonfire			1,000	
Wetherby Road Plantation			1,000	
Total of Schemes Approved in 2010/11:	44,016	25,788	38,735	108,539
<i>Earmarked Schemes Awaiting Approval:</i>				
Alwoodley Parking/Grass Verge Scheme	16667	0	0	
Radio Tempo - Barleyfields	0	0	1109	
Grand Total Projected Spend 2010/11:	86,249	60,754	69,291	216,294
Ward Budget:	74,651	57,602	63,361	195,613
Ward Balances:	-11,599	-3,152	-5,930	-20,681

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APPENDIX B

CAPITAL	Allocated at Area Committee			
	Alwoodley	Harewood	Wetherby	Total
	£	£	£	£
Allocations				
2004-07	85,754	85,753	85,754	257,261
2007-08	24,500	24,500	24,500	73,500
2008-09	24,500	24,500	24,500	73,500
transfer from Alwoodley to Wetherby	-20,000		20,000	0
2009-10 incl 10% reduction in Feb10	22,030	22,030	22,030	66,090
Total allocation 2004-10	136,784	156,783	176,784	470,351
Bramham Playground			2,000	2,000
Wetherby in Bloom watering system			9,000	9,000
Thorner over 55s extension		20,500		20,500
Moortown RUFC	10,000			10,000
The Zone sports surface	4,800			4,800
The Zone kitchen	3,750			3,750
Shadwell Lane Community facility	24,000			24,000
Wetherby number plate recog			4,150	4,150
Aberford playground		10,000		10,000
Boston Spa Milleneum Gardens			10,000	10,000
Slaid Hill in Bloom	1,777			1,777
Walton PC bus shelter			3,250	3,250
Environment fund 2006-2008		8,850	8,850	17,700
Collingham roundabout		2,490		2,490
Boston Spa Village Hall kitchen			5,000	5,000
Barwick Village Hall toilet		3,850		3,850
Bramham Village Hall disabled access			5,000	5,000
Wendell Hill conservation project		3,649		3,649
Wigton Moor school path	2,985			2,985
Carr Lane footpath		5,000		5,000
Cranmer bank CCTV	3,500			3,500
Barwick Miners Institute		3,643		3,643
Barwick Festive Lights		3,900		3,900
Northcall Computers	1,500			1,500
Environment Fund 2008-2009	8,123	14,527	4,250	26,900
Thorner Victory Hall		10,000		10,000
Shadwell Lane Library		1,000		1,000
Cranmer Bank security fencing	4,000			4,000
Thorner Parish Centre		10,000		10,000
Holywell Lane Footpath		5,000		5,000
Fir Tree Vale	5,000			5,000
Bardsey Tennis Club		9,746		9,746
Alwoodley Park kitchen	15,000			15,000
Scholes swimming pool		1,000		1,000
Scholes playground		10,000		10,000
Bardsey heritage lights (cancelled)		0		0
Bardsey sports club		18,000		18,000
Shadwell village hall carpark		7,415		7,415
Wigton Moor Church	3,896			3,896
Radio Jcom	8,000			8,000
Bardsey Playground Renovation		10,000		10,000
Boston Spa Children's Centre			105,000	105,000
Leodensians Junior Rugby Club	4,900			4,900
Alwoodley Community Hall	10,000			10,000
Moortown RUFC	2,200			2,200
Aberford & District PC lighting		3,250		3,250
Alwoodley methodist church - toilets	5,606			
Total actual spend	119,037	161,820	156,500	437,357
Balance remaining	17,747	-5,037	20,284	32,994

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Report of the East North East Area Manager

North East (Outer) Area Committee

Date: 6th December 2010

Subject: Area Delivery Plan 2008-11 Update

<p>Electoral Wards Affected:</p> <p>Alwoodley, Harewood, Wetherby</p> <p>Ward members consulted (referred to in this report) <input checked="" type="checkbox"/></p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report provides members of the Area Committee with an update on progress on the actions in the 2008-11 Outer North East Area Delivery Plan (ADP), including activity in the Moor Allerton Priority Neighbourhood. The Area Committee is asked to note the contents of the report.

Purpose of this report

1. This report provides Members with an overview of activity in the Outer North East Area relating to the Area Delivery Plan including the Moor Allerton Priority Neighbourhood. It reviews the work in the area since the last update to the Area Committee in September 2010 bringing to the Members' attention progress made on the ADP promises.

Background Information

2. The ADP for 2008/9 – 2010/11 has been developed following the headings contained within the current Vision for Leeds document. It is a local expression of the city's commitment to the Local Area Agreement and partnership working. The themes of the ADP are:

- Culture
 - Enterprise and Economy
 - Learning
 - Transport
 - Environment
 - Health and Wellbeing
 - Thriving Neighbourhoods
 - Harmonious Communities
3. The Area Delivery Plan for 2008-11 was approved by this Area Committee on 15th September 2008. The plan has subsequently been refreshed and the latest version was endorsed by the Area Committee at the March 2010 Area Committee meeting.
 4. A public friendly version of the Area Delivery Plan has also been approved by the committee and has been circulated to libraries, parish councils, and community organisations in the area. Further copies are available from the Area Management office.

Updates

Culture

5. The Culture ADP strategic theme aims to provide sporting and cultural activities in local venues and encourage the whole community to participate in such activities. At the same time, providing constructive and attractive projects diverts young people away from anti-social behaviour and helps them develop skills and interests.
6. The partners working in Alwoodley ward have identified multigenerational relationships as a particular issue. This is not necessarily an antisocial behaviour problem but a clash of lifestyles problem, with young people congregating around Cranmer Bank shops and older people feeling intimidated while using the shops. The PCSO's frequent the area and provide reassurance to residents. However, to achieve more positive results, it has been felt beneficial to provide more activities in which all generations could participate. With this aim in mind, two new free initiatives funded through the Big Lottery Fund were established. Alwoodley Community Orchestra and Alwoodley Community Choir met for the first time on 6th October. The membership is open to all ages and so far, the response from the local community has been encouraging. Further information on the projects will be provided to the Area Committee and at the Alwoodley ward meetings, as they develop.
7. Additional October half term activities were available at Scott Hall leisure centre. These included swimming lessons, water polo, giant water inflatables, go karting, soft play, team games, sports taster sessions, racket games, etc. The sessions were designed to appeal to the whole family – from under 4 year olds to adults.
8. The Activity Fund supports children on free school meals and otherwise vulnerable so that they can access activities they may otherwise have difficulties participating in; be it because of cost, lack of kit or equipment, problems getting there or for any other reason. In Alwoodley children can

access free football coaching, tennis and badminton training. All these sessions will be available until December 2010. In Wetherby and Harewood, too, the Activity Fund totalling close to £1,000 enabled children referred by head teachers and other partners to benefit from after school and holiday activities.

9. In preparation for the festive season, Northcall Community Centre held auditions for a community pantomime - "Aladdin". The response from the local community was very positive and invitations to the show will be sent out when available.
10. Moor Allerton Library held a free 60 minute drumming workshop "Drums a-go-go". It was ideally suited for families with children aged 6+ and male family members were particularly encouraged to take part.
11. In Wetherby, young people from Barleyfields Youth Centre have been taking part in radio workshops, producing their own radio broadcasts. They were guided and supported by the staff from a community radio station, Radio Tempo. Radio Tempo has just got a 5 year extension of their Ofcom broadcasting licence and has been working in partnership with the youth services since 2008. Young people get an opportunity to take part in accredited training alongside having fun.
12. In addition to work in youth centres, schools and village halls, mobile youth work provision continues to be run by the Youth Services in Collingham, Scholes, Barwick, Bramham and Boston Spa.

Learning

13. Local libraries endeavour to be a part of their community and encourage residents to make full use of their facilities. Moor Allerton library held a bargain book sale on 23rd and 24th October. The sale was well attended by the local residents. Wetherby library holds regular story time and rhyme time sessions for pre-school children and their parents / carers.
14. Parents in Outer North East Leeds are being helped with their childcare problems by Kids'Cope. Drop in sessions offer advice and training on issues affecting children and young people aged 0 -19. Professionals such as a Parent Support Adviser, School Nurse, Educational Psychologist, Special Needs Co-coordinator and others as required provide help with problems of learning, behaviour, child development, communication, eating and sleeping.
15. October half term saw a free playscheme offered at Northcall with priority given to residents living on the Cranmer, Lingfield, Fir Tree and Queenshill estates. It was well attended and enjoyed by both children and parents.
16. Northcall are also hosting another free initiative. It is Dizzy Digits – number sessions for 5 – 11 year olds. It is hoped that this fun approach to mathematics will increase future academic achievement of participating

children.

17. As a corporate parent, Leeds City Council has responsibility for safeguarding of vulnerable children and to ensure that its staff are adequately trained. A bespoke Common Assessment Framework (CAF) course has been organised for professionals in East North East Leeds. There are two sessions - on 16.11.10 and 9.12.10 and the aim is to equip people with skills to make and record good assessments. It is both, a refresher for those who have not done an assessment for a while as well as training for practitioners new to CAF.

Transport

18. The experimental parking surface on Sandringham Drive in Alwoodley ward has now been completed. This pilot scheme is paid for by the Highways department to test out a new technology which allows grass to grow through synthetic matting and as such preserves grass verges. The results of the pilot are a little disappointing. It may be that the volume of parked cars has, so far, prevented grass from re-growing. The Area Management Team and the Highways colleagues will continue to monitor the situation.
19. In Harewood ward, Area Management and Highways officers are working to address parking problems outside Nissa store on Rakehill Road. Single yellow line with unloading restrictions is being considered. A consultation with local trades is in progress.
20. Parking problems at school dropping off and picking up times have been recorded in places throughout Outer North East Leeds. As a result, a need for school green travel plans for pupils and teachers has been identified. The PCSO's have recently been working with the schools in the area to reinforce the message of illegal and irresponsible parking outside schools, namely on the yellow 'Zig Zag' markings that are put on the road to protect children. In Thorner village, a letter has been sent out by PCSO's and the local primary school to act as a reminder about responsible parking around the school, as several tickets have now been issued to offenders. Scholes Primary School is currently working with children on the school council to produce a letter and a poster, which will be sent out to all the parents as well as other local residents, promoting the virtues of safe and sensible parking in the vicinity of the school. Several warnings have already been issued and fixed penalty tickets will follow.
21. Highways Department are working with the ward and parish councillors to improve parking and road safety in the area. In Wetherby Nags Lane one way road safety scheme has been implemented and an additional parking bay has been created on Horsefair.
22. Further parking and road safety issues in Wetherby are being progressed through ward member meetings. A zebra crossing proposal outside Barleyfields Walk may be dropped in favour of more informal measures

but a second crossing is to be installed between Sainsbury and Crossley Street Primary school.

Environment

23. Work is continuing on the development of allotments on High Ash Drive where efforts are being made to resolve access issues. Additionally, Alwoodley Allotments Association has been formed in response to the documented shortage of allotments in Leeds as a whole and consequent long waiting lists for free allotments. The Association has ambitious plans to develop 50 – 60 new plots. A number of prospective sites are currently being examined. Further updates will be provided to the Area Committee at future meetings.
24. In Alwoodley ward meetings a lot of work has been put in to develop proposals for the use of section 106 funding. As a result, a decision has been made to provide access controls to Alwoodley recreation ground. The Crag Lane play ground will be totally repainted, 3 pieces of equipment will be exchanged for new, modern pieces and an additional slide will be installed. This investment, of around £30,000, will complement the Parish Council's intention to fund 5 sets of picnic tables and seats. Improvements to Osprey Wood, totalling around £15,000 will include:
 - Installation of 6 pedestrian only access A frames;
 - Resurfacing of woodland footpaths;
 - Minor drainage work to flooding paths;
 - Erection of railings to prevent vehicle and motor bike trespass;
 - Seats and litter bins.
25. Outer North East villages have a long and successful history of participation in the annual In Bloom competition. The Area Management Team is working with the Highways department to ensure a smooth street light replacement programme, making sure appropriate columns are being installed (capable of holding hanging baskets, adequately painted and embellished).
26. Tasking teams and Operation Champion continue to tackle grime issues in the locality. To give but one example - fly tipping on the Lingfield Pub site in Alwoodley has been removed and the site is now being secured.
27. The work of the Community Planner assists the parish councils with advice and planning guidance. Alongside the regular involvement with planning enquiries and support to ward and parish councillors, preparations have started to organise a planning conference later on in the Spring 2011. A full report on the work of the Community Planner is to be debated separately at this committee meeting.

Health and Wellbeing

28. Statistically, Outer North East Leeds' health indicators are above city average. However, there are pockets of need dotted throughout the locality and consultation with families attending Children Centres has

established a requirement for first aid courses, nutrition and childcare. A programme of courses has now been developed and they are being run locally from the centres. The courses are also available to child minders who will benefit from local provision instead of having to travel to the city centre.

29. In Wetherby, Up Front Health Drop-In sessions are run at the local sixth form centre. The aim of the project is to inform young people about various health issues relevant to them in an environment appropriate to their needs.
30. Seasonal health issues such as winter warmth, have been explored at events at Open Door and Northcall. These have been aimed at older and vulnerable people and provided information on funding and other types and sources of support available. For instance, Care and Repair have given advice on better home insulation along with tips on how to keep warm. The events provided an opportunity to have blood pressure and diabetic checks, receive benefits advice as well as getting involved in health walks and line dancing as accessible forms of exercise.
31. An installation of free solar panels by Fuelsavers has also been promoted through a number of professional and community networks. At the same time, a briefing session on Health through Warmth has been organised to raise the awareness of front line workers of the potential problems faced by residents.
32. In Boston Spa healthy lifestyles are being promoted. Two 12 week courses are targeted at young people with self-esteem and anger management problems.

Thriving Places

33. Local Neighbourhood Policing Teams (NPT) continue to work with partners (housing agencies, youth services, area management, voluntary sector organisations, extended services and others) through 6-weekly tasking meetings. There are two tasking teams in Outer North East Leeds area; one covering Wetherby and Harewood wards and the other covering Alwoodley ward. The local policing priorities are established through intelligence, analysis of statistics and public consultation.
34. The priorities in eastern villages (Walton to Bramham) are: the main priorities for Boston Spa - speeding through High Street and Primrose Lane; for Bramham - anti-social behaviour on Freely Fields and for Walton - speeding through the village.

35. In order to reinforce the road safety message PCSO Becky Jackson has been out in Bardsey with SID – speed indicating devise, which is radar activated and able to detect the speed of approaching vehicles. In one hour 8 cars have been found to exceed the speed limit. In this instance, drivers have been sent warning letters but on subsequent occasions they can get fined and have points on their licence.



36. The ADP promise to tackle crime and anti-social behaviour requires partners to work together to deal with a number of young people in conflict with the law and behaving inappropriately:
- A young man riding his off-road motorbike dangerously has been apprehended and is due to appear in front of magistrates at Juvenile Court.
 - A quantity of alcohol has been ceased from local youngsters and poured down the drain in Wetherby police station.
 - Wetherby traders can feel a sense of relief after a prolific shoplifter has been arrested and charged with theft. He appeared at Leeds Magistrates Court in mid November.

However, work with young people does not produce just a punitive response. A detached project in partnership with the Salvation Army aims to support and encourage young people in Wetherby to take part in locally available activities, thus channelling their energy into something more organised and constructive.

37. Southern villages (Thorner to Aberford) have established the following priorities: Aberford to Scholes - to bring poaching offenders to justice on local farms; Barwick - to tackle speeding through the village as well as anti-social behaviour calls; Aberford – to help residents reduce the number of thefts from sheds and outhouses. Particularly, thefts of high price bicycles have seen an increase recently. This has prompted the police to provide advice to the public on security measures available to them.
38. Western villages (Linton to Shadwell) again, concentrated their efforts on road safety issues. Additionally, in preparation for the festive season children in the area looked at home security. East Keswick Brownies worked with the local community policing team learning about security marking and how it can prevent burglaries. The mini detectives were each given an ultra violet pen to mark their belongings when they got home. They also took part in a competition to design a poster on the theme of “Beat the Burglar”.

Below are the 3 winning posters.



39. In Alwoodley, the community safety priorities included the need to detect and reduce burglaries, theft from vehicles (particularly on the golf course estates off Nursery Lane) and to tackle anti-social behaviour and drug dealing around the Cranmer Bank shops and nearby ginnels. As a result, there has been an increase in policing patrols in the area. High Ash Drive, local allotments and Fir Tree Approach have also been targeted in a bid further to reduce crime.
40. The efforts of all partners to affect the levels of anti-social behaviour have resulted in a regular slot on Radio J Com discussing local policing and the work of the Neighbourhood Policing Team (NPT). Additionally, police and a dedicated anti-social behaviour officer are meeting with the East North East Homes Leeds and the youth service colleagues to progress the identification of young people who do or may in the future exhibit anti-social behaviour. An action plan is being produced for each individual alongside a home visit. It is hoped that gaining support from parents or carers and providing additional support to the family may improve the young people's behaviour.
41. Alwoodley Extended Services and the use of Activities Fund effectively to target and support disadvantaged young people is also helping in diverting children from anti-social behaviour to the many activities on offer. On 13th October a monitoring visit to assess the quality of Alwoodley Extended Services judged it to have "Excellent Practice". It will be recommended to the Extended Services Partnership Board that the next allocation of funding be released to the Alwoodley Cluster.

Harmonious Communities

42. The ADP pledges relating to Harmonious Communities strategic theme concentrate on involvement of communities in the decision making process, involvement and participation in community life, support (including financial) to local groups, Parish Councils and resident organisations as well as developing use of local facilities and amenities. This is a promise shared by all partners.
43. One of the Area Committee delegated functions is community engagement and consultation. Outer North East Area Committee has produced its Area Delivery Plan for 2010-11 and a public friendly version of it, in a consultation process with local people and organisations, including parish councils. During the current municipal year a similar process is being carried out in order to prepare for 2011-12 ADP. Appendix 1 shows a summary of activity

so far and consultation results already recorded. The aim is to make sure that a representative sample of population in all parts of Outer North East Leeds, including hard to reach groups, is targeted. Taking into account the large geographical area and travel constraints, number of scattered communities and difficulty with organising large scale events, it has been judged more productive to make use of existing meetings and activities and go to where people already congregate instead of calling additional meetings. In this way, officers can make sure people who do not readily attend meetings are given an opportunity to contribute. The consultation calendar is still being developed and Members will be advised on its expansion.

44. Wellbeing budget continues to be used to support local projects and both, small grants and Proceeds of Crime Act (POCA) funding are available to community and resident groups to support their work. Area Management Team work with local organisations to access other, external sources of funding.
45. Collingham Junior Football Club has recently received POCA funding to purchase a football strip for the team which includes both girls and boys.
46. The Area Management Team continue to support Town and Parish Council Forum in accordance with the Town and Parish Council Charter. At the last meeting Area Management officers conducted a consultation exercise to help develop priorities for the 2011-12 ADP. The initial results can be found in appendix 1.
47. The Area Management Team work closely with local residents to improve the conditions and use of community facilities. There are only two LCC community centres in the locality but village and church halls are also available. Work is currently in progress to increase the use of Tree Tops.

Moor Allerton Priority Neighbourhood

48. Moor Allerton is one of a number of priority neighbourhoods identified across the city. These neighbourhoods have been approved by the area committees and endorsed by the Neighbourhood Policy Group and the Narrowing the Gap Board. The factors used to determine these priority neighbourhoods were:
 - evidence of deprivation using the new Neighbourhood Vitality Index and the Indices of Multiple Deprivation;
 - the geography of a neighbourhood and resident perceptions of their neighbourhood;
 - the perspective of service providers and organisational effectiveness.
49. At its meeting on 5th July 2010, the Area Committee resolved to support the development of a Neighbourhood Improvement Plan (NIP) for Moor Allerton Partnership (MAP), using the format already applied to NIPs in other parts of East North East Leeds area. The document which includes statistical

information about the area, its physical description and characteristics can be used by colleagues and partners to apply for outside funding and by local ward councillors to help make strategic decisions about future service development in the area.

50. The NIP is set out in the following way:
- An introduction to the priority neighbourhood;
 - Key issues evidenced by the neighbourhood index by domain;
 - The top local priorities for 2010/11;
 - Map of the area;
 - A summary of neighbourhood index analysis
 - The most up to date action plan and updates on activities.
51. The NIP action plan is structured under the themes of the Leeds Strategic Plan. The agreed priorities are:
- Improve housing and the environment;
 - Support the extended schools programme;
 - Tackle youth related anti-social behaviour;
 - Reduce crime levels and the fear of crime and increase public confidence in the statutory agencies;
 - Ensure vulnerable people have access to services and support;
 - Ensure the long term viability of the community and voluntary sectors;
 - Help to develop and sustain cohesive communities;
 - Increase adult learning and employment opportunities;
52. The action plan will continue to be refreshed by the MAP Partnership and reported regularly to the Area Committee and ward meetings. The updated plan is presented in appendix 2.

Area Committee Forward Plan

53. A forward plan for the area committee cycle of meetings for 2010/11 was agreed at the March 2010 area committee. This sets out the business of the area committee dictated by the strategic planning cycle, local priorities, monitoring and evaluation of outputs and community engagement. The plan is added to and amended as appropriate throughout the municipal year. A copy of the latest plan is attached as appendix 3 to this report.

Implications for Council Policy and Governance

54. The priorities for the Area Delivery Plan mirror the priorities of the Leeds Strategic Plan. These improvement priorities are agreed between all the partner agencies and with government office as the local area agreement (LAA). Local interpretations of the priority outcomes for the area have been developed. Within each priority outcome actions are delivered in consultation with key stakeholders in the local area.

Legal and Resource Implications

55. The Wellbeing Fund is used to finance projects which meet the objectives of the Area Delivery Plan. Area Management work with Council services, partner agencies and local communities to take a strategic approach to using the Wellbeing Fund which ensures best use of the funding.

Conclusions

56. The Area Delivery Plan sets out the key actions for 2008 - 2011 for Outer North East Leeds. Projects meeting the objectives of the Plan are funded through the Wellbeing Fund. This report provides members with an update on progress in implementing the actions contained within the ADP.

Recommendations

57. The Area Committee is asked to note the contents of the report.

Background Papers

Area Committee Roles and Functions 20010/11

Neighbourhood Index of Deprivation

Ward and area profiles

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**COMMUNITY CONSULTATION
OUTER NORTH EAST LEEDS**

1. A number of community consultation events throughout the outer north east Leeds are being conducted in order to ensure residents' contributions to the development of the Area Delivery Plan (ADP). The geography of the area means that organising special, larger events becomes difficult. Additionally, there are groups which traditionally do not respond to or get involved in consultation. Area management officers have embarked, therefore, on a series of targeted visits to groups and organisations as well as already organised meetings run by partners to engage with local residents in places they already frequent.
2. The agreed strategic themes residents are invited to comment on are:
 - Things to Do
 - The Local Economy
 - Getting Around
 - Learning for All
 - Clean and Green
 - Safe Neighbourhoods
 - Healthy Living
 - Community Life
3. An engagement events calendar has been created. Participants in those events join in a prioritisation exercise where they are given 10 markers to put alongside their most pressing ADP priorities as expressed by the LCC strategic plan and the local ADP. The calendar is still being developed to ensure an even geographical and social groups coverage.
4. Groups, organisations and meetings targeted so far are:
 - Town and Parish Council Forum
 - Residents attending PACT meetings
 - Older and vulnerable people through Stay Warm events and luncheon clubs
 - Children and young people through the Youth Council, Wetherby High School and a selection of primary schools
 - Young men and boys through Air Cadets
 - General population through local libraries
 - Young families and women through Children's Centres
 - Men through Bardsey Men's Debating and Literary Society
5. The results so far point to the greatest interest in:

STRATEGIC THEME	TOP PRIORITIES
Things to Do	<ul style="list-style-type: none"> • Provide a range of sport, art and cultural activities in local venues • Support to local community events

The Local Economy	<ul style="list-style-type: none"> • Keep the streets of our local shopping centres clean and tidy to encourage more people to use them
Getting Around	<ul style="list-style-type: none"> • Improve road safety for road users and pedestrians
Learning for All	<ul style="list-style-type: none"> • Engage young people in learning to reduce persistent absenteeism and reduce the numbers at risk of NEET (Not in Employment, Education or Training)
Clean and Green	<ul style="list-style-type: none"> • Take enforcement action in areas which are known hotspots for fly tipping, dog fouling and littering
Safe Neighbourhoods	<ul style="list-style-type: none"> • Tackle crime and anti-social behaviour through everyone working together • Deliver Operation Champion – targeted action to tackle crime, anti-social behaviour and environmental problems
Healthy Living	<ul style="list-style-type: none"> • Provide support to voluntary agencies such as MAECare and WISE to enable them to deliver local services for older people • Provide a range of opportunities for people to get involved in sport and active recreation
Community Life	<ul style="list-style-type: none"> • Ensure people have the opportunity to 'have their say' about what happens in their community • Support village halls, community centres and facilities run by volunteers

6. The Area Committee will receive a full report and consultation analyses at the end of the exercise in March 2011. This process will feed into the development of the priorities for the 2011/12 ADP.

Moor Allerton Action Plan December 2010

Priorities	2010 Meetings
<p>THRIVING PLACES and ENVIRONMENT - Improve housing and the environment;</p> <p>CULTURE and LEARNING - Support the extended schools programme;</p> <p>THRIVING PLACES -Tackle youth related anti-social behaviour;</p> <p>THRIVING PLACES - Reduce crime levels and the fear of crime and increase public confidence in the statutory agencies;</p> <p>HEALTH AND WELLBEING and ENTERPRISE AND ECONOMY - Ensure vulnerable people have access to services and support;</p> <p>HARMONIOUS COMMUNITIES - Ensure the long term viability of the community and voluntary sectors;</p> <p>HARMONIOUS COMMUNITIES - Help to develop and sustain cohesive communities;</p> <p>LEARNING and ENTERPRISE AND ECONOMY - Increase adult learning and employment opportunities;</p>	<p>25th February 22nd April 24th June 9th September 18th November</p> <p>All start at 1:30pm</p>

Leeds Strategic Plan Theme	Action	Partners	Progress, achievements outputs
Culture	Promote the use of Moor Allerton Library and FY2O building;	<p>Youth Service, Library Services, Extended Services, Maecare Northcall</p> <p>Library Service, children centre, outside agencies (authors, writers & performers)</p>	<p>Youth Services are making 12,5% reduction in their budget. This will have an affect on the availability of youth work sessions. They will concentrate on evening provision as this is favoured by young people. Wigton Moor is still being used as a venue but sessions in Northcall have ceased.</p> <p>Children centre – is delivering Book Start scheme. Packs are available to parents for children of 8 months, 2 and 3 years old. Discussions are going on to establish a satellite service from e.g. Open House.</p>

			Open House is hosting sessions for 5-12 year olds delivered by Feel Good Factor. They will be available until February 2011.
	Provide a range of activities for children, young people and their families;	Alwoodley Extended Services Northcall Open House Space 2 (Arts champion), Libraries	<p>A showcase event of all activity initiated by the Arts Champion is being organised (an earlier date for the event had to be changed).</p> <p>In October Alwoodley community orchestra and Alwoodley community choir started. Both activities are open to whole families and are free. They are funded by the Big Lottery grant.</p> <p>A free drumming session at Moor Allerton library aimed specifically, but not exclusively, at children 6+ years old and male members of family.</p>
Enterprise and Economy	Develop advice sessions at Open House, Northcall and other local venues. Ensure effective communication is in place for local residents to be signposted to appropriate services;	JET Partnership, Open House, Northcall, Youth Service Libraries, Job Centre Plus.	<p><i>This is a priority area, the Neighbourhood Index stats show that the lowest indexes are for economic activity and low income.</i></p> <p>Outreach workers in Moor Allerton linking to Alwoodley Children's Centre working with families with children under 5.</p> <p>Jobseekers sessions are available in Moor Allerton library by appointment only, each appointment lasts an hour, 4 appointments are available per week.</p> <p>Benefits advice is also available for ENEHL tenants from office and through home visits.</p> <p>Job Centres are reviewing all their services and will be more focused on local delivery – possibly from April 2011. It has been suggested that venues such as Open House, Northcall, Maecare and housing offices can be used to deliver services from.</p>

			<p>A new facility, Job Stop, opened in Leeds market. It is available 6 times per week and provides basic advice to assist people in their job search. So far, since July, there have been 900 people assisted, 26 of them from LS17 area; 9 people have been able to find a job.</p> <p>Health related training is now available: From Open Door – 1and1/2 day basic food hygiene – free. In partnership with NHS Leeds – Healthy Living training – comprising cooking, healthy eating and physical activity tool kit. It is to equip participants with ability to promote healthy lifestyles and pass on knowledge on those topics. Additional training can be arranged or delivered from other venues, subject to demand.</p> <p>Walk leaders training – 4 places are still available on the current course which starts in January 2011.</p> <p>Future Jobs Fund – this offers participants up to 6 months job experience and is available until March 2011.</p> <p>Changes to volunteering regulations mean that there is now no limit to the time people can volunteer without their benefits being affected. Volunteer Centre is able to help all organisations to find volunteers.</p> <p>Northcall – have applied to the Big Lottery for funding to pay for a housing advice worker. The outcome will be known in January 2011.</p>
Learning	Support extended services in	MACY, Northcall,	STEPS parenting course, continuing to be extremely

	providing a range of learning activities for children and families;	Open House, Primary Schools, Childcare Partnership, Youth Service, Maecare, Dyslexia Institute, Library Service	<p>successful. Many of those attending, have moved on to further training and development, and have become volunteers at Northcall.</p> <p>A new confident women's group is being planned for January 2011 and will be run from Northcall.</p> <p>Silver Surfer sessions running on Friday mornings on a 121 basis.</p> <p>IT Learning sessions running at the library.</p> <p>Funding is being sought for ESOL courses available through Children's Centre.</p> <p>There are still some places left on a pre-ESOL course run by Learning Partnership.</p>
Transport	Promote local cycling and walking routes (routes through woodland areas at Alderton Heights);	Environment sub-group, ENELH, Youth Service, Groundwork Leeds	<p>Tynwald Woods – pilot project is being developed. It is now at stage 2 – planning. It is hoped that work will start on site by the end of the year. Groups, individuals and organisations wanting to get involved are invited to contact Groundwork.</p> <p>Walking leaders courses are being offered for individuals to establish and lead walking groups in local neighbourhoods.</p> <p>An Asian women's group is promoting walking as a form of exercise among its members.</p> <p>Promotion of walking – IT based maps are available on walkit.com. People can upload their own routes to encourage others to use them. PCSO, housing officers and other front line staff can start to promote walking. It was agreed to organise a targeted campaign in Spring / Summer 2011.</p>

	Promote the need for local transport, including the voluntary transport system, to ensure local people can access services;		Leeds Alternative Transport has minibuses for hire. There is a fee.
Environment	Annual programme of environmental audits to inform crime and grime days and service delivery improvements.		Environmental audits are happening at varied intervals. Cleaning contracts in ALMO properties are now being monitored by tenants who have been given some training on how to do it and what to take into account. The results are being published in the tenants' magazine. Groundwork have organised an environment day on the Cranmers – cutting back bushes on public land with the help of the probation reparation team and young people.
	Develop a community space for Fir Tree Green and Fir Tree Vale;		The designs for the green space have now been handed over to ALMO.
	Support solutions to the problems associated with the derelict Lingfield Pub;		Lingfield Pub remains closed but fencing securing the site is now been erected and the site has been cleared.
	Gardening Challenge Day		Annual event
	Cranmer Bank shops – additional fencing to control movement of people and prevent them congregating		Money to carry out the scheme has been secured from the ALMO panel.
	Initiatives to encourage local food growing.		Ward members are working on the development of new allotments on High Ash Drive. A new Alwoodley Allotments Association has been formed and is looking at further plots in the locality.

Health and wellbeing	<p>Ensure effective communication is in place for local residents to allow them to be signposted to appropriate services;</p> <p>Provide advocacy support where needed;</p> <p>Support Green Doctor and Health through Warmth initiatives;</p>	<p>Maecare, Northcall, Open Door, NHS Leeds, Library Service, Feel Good Factor, ZEST, Children's Centre</p>	<p>Maecare, Northcall and Open Door are all participating in health and wellbeing work.</p> <p>Children's Centre continues to provide advice and information to parents on health care issues;</p> <p>New breakfast club is available at Open House;</p> <p>Salcacise and weight management is available at Northcall.</p> <p>Walk leader training is available for volunteers wanting to set up and run local walking groups.</p> <p>2 successful events took place in mid November at Open House and Northcall promoting Health through Warmth. There were thermals for sale, blood pressure checks, Green Doctor, healthy lifestyle info and walking for health.</p>
Thriving Places	<p>Improve ENEHL managed properties through the decent homes programme.</p> <p>Jewish Housing Association development programme will deliver 62 number of flats for elderly persons;</p>	<p>JHA ENELH, Job Centre Plus, Northcall, Youth Service, WYP,</p>	<p>Demolition is now complete. 62 flats to be complete by March 2011. 3 week delay in programme which will be made up.</p> <p>Queenshills planning has entered 2nd phase.</p>
	<p>Reduce burglary and fear of burglary through target hardening of properties which have been burgled, and surrounding properties;</p>		<p>Some trembler alarms and smart water for vulnerable victims are still available.</p> <p>A persistent burglar has been recently arrested and remanded in custody.</p> <p>There have been 100 less victims of crime recorded than last year at this time and the situation is still improving.</p>
	<p>Address underage drinking issues through Operation Buzzer;</p>		<p>Test purchases of alcohol are continuing; local shops haven't failed any so far.</p> <p>There has been a reduction in children drinking on streets at</p>

			<p>this time of year. Problems, where they exist, are concentrated in Moor Allerton Centre, less on Lingfields and Cranmer Bank. Young culprits have been identified as ones already known to the police. Work is progressing to remedy the situation – co-operation with families and other agencies.</p>
	<p>Link into Operation Champions; ensure local intelligence is sent in preparation for operations.</p>		<p>Operation Champion, days of action continue to take place.</p> <p>Public perceptions of partnership working has improved in North East from 35% to 52%, as documented by latest WYP statistics.</p>
Harmonious Communities	<p>Ensure there is community ownership, engagement and participation in local projects.</p>	All partners	<p>Local projects are run in conjunction with local people and opportunities are provided for people to have their say. So far, in the Autumn cycle, there have been 3 consultation exercises with local residents in order to encourage them to contribute towards the development of 2011/12 Area Delivery Plan.</p>
	<p>Support community events and activities which celebrate community strengths and cohesion;</p>		<p>2 new intergenerational projects started in October. They are funded by the Big Lottery Fund – Alwoodley Community Orchestra and Alwoodley Community Choir – all ages are participating.</p> <p>Open House held a multi-faith discussion group on 2nd Sunday in November to explore community cohesion. Meeting discussed race relations in the area and agreed to emphasise a positive message e.g. low level of race hate incidents and a long history of faiths working together.</p>
	<p>Provide a range of activities for young people;</p>		<p>Activities taking place at Open House, North Call and through mobile and detached youth projects;</p> <p>Taster sessions through Activities Fund. Good uptake in October half-term e.g. Scott Hall leisure centre sports and</p>

			<p>activity programme including sports taster sessions, team games, go karting, water polo. There is free football coaching, tennis and badminton training.</p>
	<p>Develop and implement a communication strategy to provide a two way exchange of information between the MAP partnership and the local community.</p>		<p>Extended services and WYP websites provide a wealth of information on activities and issues. Children’s centre website – available. A leaflet with the Youth Services programme of activities is available.</p>



Report of the East North East Area Manager

East North East (Outer) Area Committee

Date: 6th December 2010

Subject: Harewood and Wetherby Town and Parish Council Forum Feedback Report

<p>Electoral Wards Affected: Harewood Wetherby</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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Council Function	<input type="checkbox"/>	Delegated Executive Function available for Call In	<input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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Executive Summary

This report updates the Area Committee on the feedback from the Wetherby and Harewood Town and Parish Council Forum held in the outer north east area on 21st October 2010.

The Area Committee is requested to note the issues raised and support the Town and Parish Council Forum in resolving those issues through the Area Management Team.

Purpose

1. The purpose of this report is to provide the Area Committee with a summary of issues discussed at the last meeting of the Harewood and Wetherby Town and Parish Council Forum held on 21st October 2010.

Background information

2. The purpose of the Town and Parish Council Forum is to provide a place for discussion and consultation on issues of common interest for elected representatives of the parishes in Harewood and Wetherby wards.
3. Changes have been made to the organization of the Harewood and Wetherby Town and Parish Council Forum to address concerns raised by some of its members.
4. Since September 2009 the position of chair has been rotated between the six Harewood and Wetherby ward members. Ward members have agreed that they will

ensure that both wards are represented at the forum by at least one member from each of the wards.

Main Issues

5. The latest meeting of the forum took place at Wetherby Town Hall, chaired by Cllr Gerald Wilkinson. A summary of the issues discussed at the meeting is attached at Appendix 1.
6. The next meeting of the forum is on 20th January 2011 to be chaired by Cllr Matthew Robinson.

Implications for Council Policy and Governance

7. Leeds City Council has an agreed charter in place with parish and town councils across the city. It sets out how the Leeds City Council co-operates with town and parish councils for the benefit of local people.

Legal and Resource Implications

8. The Town and Parish Council Forum is supported by an officer from the Area Management Team.

Conclusions

9. The Harewood and Wetherby Town and Parish Council provides a forum for the local councils to discuss issues of common interest and concern. It is supported by ward members and Area Management Team officers.

Recommendations

10. Area Committee is requested to note the issues raised and, through the Area Management team, support the Parish Council Forum in resolving those issues.

Background Papers:

- None

HAREWOOD AND WETHERBY TOWN AND PARISH COUNCIL FORUM

Thursday 21st October 2010 7:30 pm Wetherby Town Hall

Agenda Items:

Outer North East Area Delivery Plan (ADP)

Area Management officers conducted an exercise to help establish priorities for the 2011-12 ADP. Similar events will be held with other groups of residents throughout Outer North East Leeds. A list of priorities was presented to the Town and Parish Councillors who were requested to take time, look them and indicate with sticker,s which they consider most important. The collated information will contribute to the development of the next ADP making sure it reflects the views of local residents and correctly identifies their priorities for the 2011/12 ADP. The exercise provided valuable information and the results are presented in the “Community Engagement and Consultation” report.

Strategic Housing Land Availability Assessment (SHLAA)

Cllr George Hall reported that he had attended Scrutiny Board (City Development) to discuss the Parish Councils’ representation on the SHLAA Partnership as he felt that communities and Parish Councils should be involved in the initial assessment. He felt that the Outer North East Forum should have a representative on the Partnership and suggested that someone should be nominated. Following discussions about the SHLAA and the use of land Cllr Nick Fawcett proposed that George represent the Forum which was seconded by Cllr Debbie Potter and supported by all present. The relevant report can be found at:

www.leeds.gov.uk/Business/Planning/Planning_policy/ Strategic housing land availability assessment (SHLAA).

Update from individual Town and Parish Councils

Aberford – Village Master Plan had now been drafted together with the Village Design Statement. Costings have been received and funding raised. The wind farm enquiry has now commenced.

Bardsey – grit bins in the Congreves are a great concern and much needed. The need for those grit bins has been reviewed against the highways criteria and has been found unwarranted. Cllr Robinson reported he had several concerns regarding grit bins and agreed to raise his issues with officers in Highways.

East Keswick – grit bins also an issue in the village. It was also reported that instead of producing 4 newsletters per year the Parish Council will now produce and Annual Report instead. Changes in the bus services were also of concern. The first bus to run on Saturday’s is at 9:18 am. Discussions are due to take place with Metro and First Bus by Cllr Robinson on behalf of the Parish Council.

Wetherby – There are concerns that there be no hold up with the development of the care home on St James Street as this is an important development for Wetherby. The encroachment issue on Harland Way still has not been resolved. Cllr Wilkinson agreed to meet the Town Clerk on site.

Shadwell – the issue with the lights still has not been resolved. There is work ongoing with the bridle path.

Bramham – There has been an issue with the Youth Club in the village hall which is having to close due to damage and anti-social behaviour by the young people most of whom don't live in the village.

Collingham with Linton – Goss Wood and Bishop Dale Copse are, apparently, LCC responsibility. Essential management work needs doing by Forestry. The Village Design Statement has now been finalised and is being sent to Planning. Glyn also reported that an initial planning application for a care home at Cragg Hall Farm had been refused. Another application has since been received for the build of one 6 bedroom eco-friendly home with grass covered roof, etc. It was further reported that the erection of dog fouling signs has had a positive impact in the village.

Thorner – Village Design Statement now going in for final print. The visibility on the A58 crossroad at Shadwell Lane is now better since the fence was moved back by Highways.

Barwick & Scholes – the issues of the proposed closure of the library in the village is to be discussed at the next Parish Council meeting. The change of bin collections was discussed. Cllr Wilkinson reported that he has met with the Director of Streetscene and has been assured that the letter with the proposed changes, which commence on Monday 25th October, should be received by all households over the weekend. There is a pilot taking place at the moment in Rothwell where the green and black bins are emptied alternately but there is a weekly food waste collection.

Any Other Business

Janet Thornton from the Yorkshire & Humberside Empowerment Partnership gave a brief overview on participatory budgeting and informed Parish Councillors about the learning and lunch events being organised. She hoped that they would attend for lunch and discussion about empowering communities to be involved in the allocation of budgets.

Cllr George Hall raised concerns with the consultation period on the changes to the validation process for planning applications. The consultation period ends on 12th December and will be valid from 31st December. However, taking into consideration Christmas holiday it does not leave a lot of time for the whole process to take place.

Date and Time of Future Meetings

Thursday 20th January 2011 – Shadwell Village Hall (tbc) to be chaired by Cllr Robinson

Thursday 21st April 2011 – Deepdale Children's Centre (tbc)

Thursday 21st July 2011

Thursday 20th October 2011

All starting at 7:30pm, to be chaired alternatively by a Harewood and Wetherby ward councillor

Outer North East Area Committee Forward Plan 2010/11

Appendix3

Meeting Dates		5th July	20th Sept	25th Oct	6th Dec	7th Feb	21st March
Venue		Scholes Village Hall	Boston Spa School (Andy Booth)	Civic Hall	Civic Hall	Civic Hall	Tree Tops
Area Committee Core Business	Election of Chair	Annual Election of Chair					
	Appointments to Outside Bodies	Annual Appointments					
	Meeting Dates and Forward Plan for Year Ahead	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Meeting Dates for 2011/12 and forward plan
	Area Committee Function Schedule	To receive and note delegated functions and other roles					
	Community Engagement Strategy		Feedback from summer engagement - discussed at ward meetings			Feedback from engagement events - discussed at ward meetings	Approval of 2011/12 Engagemnt Plan
	Area Delivery Plan		2010-11 Progress update		2010-11 half year review	2010-11 Progress update	approval of 2011-14 ADP
	Management of Wellbeing Fund	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update
	Community Centre Portfolio Update	Update report - inc budget statement	Update report - inc budget statement	Update report - inc budget statement		Annual Report and Pricing Policy review	
	CCTV	Update report		Update report?			Update report
Service Reports/Updates	Streetscene Services/Environmental Action Team		x	x		x	
	Parks and Countryside Annual Report	x	x		x		
	Childrens Services (inc Youth Services)				x	from Early Years / children's centres	x
	Round 6 PFI Scheme 'Lifetime Neighbourhood for Leeds'				x		x
Library Service				x			
Partnership Reports/Updates	Town and Parish Council Forum		x		x		
	NE Divisional Community Safety Partnership (DCSP)	x					
	ENE Jobs Enterprise and Training (JET) Partnership				x		
	ENE Health & Well Being Partnership			x			
	NE Children Leeds Leadership Team/Partnership		x				
Community Planner's report - incl. future funding proposal				x			
Other Reports	Heritage Open Days	x					
	Dog Warden Service Stacey Campbell	x					
Chair of Area Committee:		Officer Contact: Anna Turner tel 2145872					

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Originator: Sean Flesher

Tel: 3957451

Report of the Head of Parks and Countryside

Meeting: North East Outer Area Committee

Date: 6th December 2010

Subject: Annual Report – for Parks and Countryside Service in North East Outer Area Committee

<p>Electoral Wards Affected: Alwoodley Harewood Wetherby</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report examines the opportunities to further develop the relationship between the Parks and Countryside service and the North East Outer Area Committee.

It demonstrates how the service contributes to outcomes in the Leeds Strategic Plan.

It provides an area profile of key assets and sets out at an area level progress made in attaining Leeds Quality Park standard for parks and greenspace. It provides analysis for the area from the 2009 residents survey. It notes improvements on playing pitches.

It provides a perspective on actions contained in the area delivery plan as well as planned community engagement activities.

It sets out a programme of activities in 2011 including strategic developments, performance reporting and service planning.

The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

1.0 Purpose of this Report

- 1.1 This report seeks to further develop the relationship between the Parks and Countryside service and the North East Outer Area Committee, as agreed at Executive Board.
- 1.2 It provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee ensuring that the benefits of the revised roles are secured.
- 1.3 In particular it sets out at an area level progress made in attaining Leeds Quality Park standard. It also sets out investment need for fixed play along with progress made in this regard.

2.0 Background Information

Service Description

- 2.1 Leeds City Council has one of the largest fully inclusive local authority Parks and Countryside services, managing almost 4,000 hectares of parks and green space.
- 2.2 This includes 7 major parks, 167 community parks and recreation grounds and 383 acres of local green space, which include 144 playgrounds and 500 sports facilities ranging from skateboard parks to golf courses, and which play host to 600 events annually. The service also manages a nursery which produces over 4 million bedding plants each year, 96 allotment sites, almost 800km of PROW, and 156 nature conservation sites, as well as 22 cemeteries and three crematoria.
- 2.3 Appendix 1 shows Parks and Countryside contributions to the delivery of the Leeds Strategic Plan targets and outcomes.

Description of Delegated Function/Enhanced role

- 2.4 The enhanced role for Area Committees relates to community parks provision that have a wide range of facilities, including general recreation, sports pitches, play and formal and informal horticultural facilities. The role allows for the Area Committee to influence the development of these sites and to be consulted on proposals relating to usage.
- 2.5 The practical arrangements to allow this role to be fulfilled can be summarised as follows:
 - Area Committees will receive reports on significant issues that affect more than one site
 - Area Committee involvement will be sought where matters impacting sites are of a more strategic nature
- 2.6 Where developments are less significant or only impact on one site then ward members and community groups will be informed and consulted using established procedures. It is important to note that good levels of engagement with ward members exists and this role seeks to enhance this engagement.

- 2.7 Activities likely to be brought to the Area Committees during 2011 include:
- A review of outdoor bowling greens with proposals to achieve sustainable service provision
 - A review of allotments with proposals to develop and improve provision

3.0 The Service at Area Committee Level

Area Profile of the Service

- 3.1 The following table summarises community green space assets managed by Parks and Countryside in the North East Outer Area Committee:

Asset	Quantity
Community parks	0
Playing Pitches:	
Football	10
Rugby League	1
Rugby Union	2
Bowling greens	1
Playgrounds	10
Multi-use games areas	1
Skateparks	2

Context

- 3.2 The 2009 Parks and Countryside residents survey showed that the service attracts almost 68 million visits each year from Leeds' residents alone, and that approximately 96% of these are regular park users. These range from anybody using a park for informal recreation (e.g. walking, observing nature) to people who take part in formal activities (e.g. football clubs, conservation volunteers or to attend events). The user surveys also evidenced that 10m visits are made to our green space by Young People (12-19) compared to 3.6m by Children (5-11).
- 3.3 The use of this information has been a key contributor to many successful funding bids, for example the service has made significant progress in implementing the Parks Urban Renaissance programme utilising £3.7m for improvements to 21 community parks during 2005/09.

Parks and Recreation Grounds

- 3.4 Analysis from the 2009 residents survey has been carried out relevant to the parks in the area. Comparisons to the 2009 city wide data are shown;

Gender	2009 (North East Outer)	2009 (City Wide)
Male	37%	38%
Female	63%	62%

Age Profile	2009 (North East Outer)	2009 (City Wide)
20-39	28%	35%
40-59	40%	37%
60+	32%	28%

Ethnicity	2009 (North East Outer)	2009 (City Wide)
White	92%	91%
BME	8%	9%

3.5 The gender profile is in line with results for the whole of the city and generally consistent with previous surveys that show a greater number of female visitors. The age profile shows a slightly lower trend of visits from the youngest age range with increases in the 40-59 and over 60 age groups than the city wide figures. The ethnicity statistics are in line with the city wide figures.

3.6 The total number of visits to parks in the area is 1.6 million each year from residents, and 61% either walk or cycle to the park. The average across the city is 75%, so this represents a much lower proportion who adopt healthy means to get to the park. The top 5 reasons for visiting are as follows:

Reasons for Visiting	2009 (North East Outer)	2009 (City Wide)
Get some fresh air	57%	54%
Visit the play area	46%	34%
For a walk	38%	44%
Children/Family outing	37%	27%
Enjoy beauty of surroundings	28%	~
Enjoy flowers / trees	~	25%

There is a much higher trend in the area for visiting play areas and for children/family outings than the city wide figures.

3.7 Respondents were also given the opportunity to give their views on the overall impression of the park.

Overall Satisfaction	2009 (North East Outer)	2006 (North East Outer)
Satisfied or very satisfied	63%	80%
Dissatisfied or very dissatisfied	19%	7%

There is decreased overall satisfaction with a corresponding increase in dissatisfaction with parks in the area. Despite this the satisfaction figure is still high at 63%.

3.8 The Parks and Green Space Strategy was approved at Executive Board in February 2009 and sets out the vision and priorities to 2020. One of the key proposals contained in the strategy is the aspiration for all community parks to

meet the Green Flag standard for field based assessment by 2020. The Green Flag Award Scheme represents the national standard for parks and green spaces. It has been developed around eight key criteria as follows:

- **A welcoming place** - how to create a sense that people are positively welcomed in the park
- **Healthy, safe & secure** - how best to ensure that the park is a safe & healthy environment for all users
- **Clean & well maintained** - what people can expect in terms of cleanliness, facilities & maintenance
- **Sustainability** - how a park can be managed in environmentally sensitive ways
- **Conservation & heritage** - the value of conservation & care of historical heritage
- **Community involvement** - ways of encouraging community participation and acknowledging the community's role in a park's success
- **Marketing** - methods of promoting a park successfully
- **Management** - how to reflect all of the above in a coherent & accessible management plan or strategy and ensure it is implemented

3.9 The Parks and Countryside service reports annual performance against a key local indicator based upon the Green Flag Award scheme. The indicator is stated as *'the percentage of Parks and Countryside sites assessed that meet the Green Flag standard'*. Performance against this indicator is illustrated in section 4.0

3.10 The indicator includes an assessment of each park or greenspace which has particular relevance to Area Committee engagement. The scheme is known as the Leeds Quality Park (LQP) standard. The following table provides a summary of these assessments for the North East Outer Area Committee.

Site	Year Assessed	Welcoming Place	Healthy, Safe, Secure	Clean, Well Maintained	Sustainability	Conservation / Heritage	Community Involvement	Marketing	Meets Standard?
Cranmer Bank Recreation Ground	2008								No
Moss Woods	2008								No
Scotland Wood	2008								No
The Harland Way	2009								No
The Ings Wetherby	2009								No

Notes – Assessments due in 2010 are currently taking place but have not yet been recorded in full so no data will be shown in this report.

Key:

Meets Leeds Quality Park Standard on average for this key criteria	
Below Leeds Quality Park Standard on average for this key criteria	

- 3.11 From this table no parks identified meet the Leeds Quality Park Standard in the area. It should be noted that Lotherton Hall Estate does hold a full Green Flag Award.
- 3.12 The residents survey in 2009 enables an assessment of visitor numbers and satisfaction rating (scored out of 10) for a number of criteria for parks within the area, Scores are shown for those parks which had sufficient responses to be included and are set out in the following table;

Site	Assessment of Annual Visits ('000)	Design and Appearance	Cleanliness and Maintenance	Ease to Get Around	Range of Facilities	Horticultural Maintenance	Nature Conservation	Facilities for Families	Sports Facilities	Overall Impression
Deepdale Recreation Ground	250	5.7	5.7	8.2	4.6	5.7	5.8	5.6	5.9	5.8
The Ings Wetherby	181	7.4	6.7	8.3	5.9	7.1	6.8	6.0	7.5	7.5
Wetherby Wilderness	93	8.2	8.0	9.1	7.3	8.7	8.2	6.6	7.5	8.0
Alwoodley POS	137	7.3	7.3	9.0	5.3	7.0	6.7	6.0	6.5	6.3
Cranmer Bank Recreation Ground	84	6.7	5.7	7.7	6.0	6.7	6.0	6.0	6.7	6.4

Key:

Very Good	Over 8	
Good	6 to 8	
Fair	4 - 6	

- 3.13 The table shows that most sites generally score good or very good across all categories. Deepdale Recreation Ground has only fair scores but the survey was completed before the installation of the new play area. There are however issues identified across all parks for the range of facilities which scored consistently lower than other categories.
- 3.14 North East Outer Area Committee provide additional funding for a gardener to increase site based presence at parks in the area. The gardener covers the following sites; Wetherby Wilderness, The Harland Way and Sandringham Play Area.

Since the introduction of site based gardeners, analysis shows that complaints to both Ward Councillors and the Parks and Countryside Service have declined on sites with increased daily presence. In addition, the service has observed an increase in the number of residents using parks and open spaces which is backed up by the residents survey 2009 data.

The site based gardeners increase working relationships with users, local residents and community groups. The increased horticultural maintenance at these sites is reflected in improved satisfaction scores in the residents survey.

3.15 Improvements to parks during the period 2009/10 are as follows:

- Adel Woods – New barrier installed to help prevent instances of fly tipping.
- Deepdale Recreation Ground – New play area has been installed early 2010.
- The Harland Way – New benches and bins installed
- The Ings Wetherby – Installation of new improved access controls at the site.

Playing Pitches

3.16 The residents survey in 2009 allowed respondents to rate sport facilities in parks. The results are shown in the table below;

Rating of Sports facilities	2009 (North East Outer)	2006 (North East Outer)
Good or very good	40%	50%
Very poor	2%	6%

The table shows a 10% reduction in residents who felt facilities were good or very good along with a decrease in those who thought they were very poor. Works on proposed schemes within the area are ongoing.

Fixed Play

3.17 The residents survey in 2009 allowed respondents to rate facilities for children and their parents. The results are shown in the table below;

Rating facilities for children	2009 (North East Outer)	2006 (North East Outer)
Good or very good	46%	55%
Very poor	3%	7%

Results show a decrease in those who rated facilities as good or very good. There was also reduction in those rating fixed play as very poor. Play area improvements at Deepdale have been outlined above.

3.18 In terms of fixed play, work has been undertaken to set out refurbishment requirements over a 10 year rolling programme in support of the outcomes of the Fixed Play Strategy. The average cost of a new playground is currently about £120k; Multi-use games areas and skateparks are slightly cheaper on average at about £90k each.

Links to Area Delivery Plan

3.19 The following table summarises actions identified in the Area Delivery Plan and a commentary from a service perspective.

Ref.	Action	Comments
E12	Commission £50k WBF to establish an Environmental Fund for projects to improve the environment in the north east outer area, and encourage increased community participation.	Discussions have been held with Area Management officers to provide details of a number of possible schemes to be considered.

Customer and community engagement

- 3.20 Close liaison with community and ward members is already in existence, utilising a variety of mechanisms, for example through residents' surveys, multi-agency meetings and community forums. Officers also attend Area Committee and other meetings to consult on specific projects and schemes, for example the Parks Renaissance Programme and Positive Activities for Young People. In addition volunteers, Friends of groups and local residents are regularly consulted on local projects with input on design and physical implementation of a wide range of site improvements.

4.0 Performance Management and Reporting

Baseline Position and key targets for the Service

4.1 The following table highlights key performance indicators relevant to the service.

PI Code	Description	2008/09 Actual	2009/10 Actual	2010/11 Target	2011/12 Target
LKI-GFI / CP-PC50 / EM38	The percentage of parks and countryside sites assessed internally that meet the Green Flag criteria (amended for 2007-08)	19% (Target 19%)	23% (Target 21%)	23%	25%
LKI-PCP 22	Overall user satisfaction with Parks and Countryside (from the user survey)	N/A	7.37 (Target 7)	N/A	N/A
NI 197 ¹	Improved local biodiversity – active management of local sites	45%	58%	58%	58%

5.0 Budget

5.1 The central Government Comprehensive Spending Review will have significant implications for local government budgets and it is anticipated that the 2011/12 budget allocation for Parks and Countryside will be very challenging.

5.2 The service undertakes to sustain and develop the services provided to the public and has traditionally used a number of sources of financial support to achieve developments. These include grants from bodies such as Green Leeds Ltd, Sustrans, Natural England, National Lottery funding and developer contributions via section 106 (S106) funds.

6.0 Equality Considerations

6.1 The Parks and Countryside service has recently undertaken a significant exercise to provide evidence of its performance on equality matters to the ef:fect database. An assessment of this evidence alongside that of all other service areas is currently underway to inform a decision on what level of accreditation the council will seek to achieve within the revised equality standard.

7.0 Implications for Council Policy and Governance

7.1 The proposals set out how the Executive Board requirements can be met by taking a more proactive approach to involve and engage Area Committees in matters relating to community parks

¹ Note that the continued reporting of NI197 is under review following the scrapping of the Comprehensive Area Assessment.

8.0 Legal and Resource Implications

- 8.1 The body of the report identifies resource implications with particular reference to community parks, playing pitches and fixed play facilities in the area.

9.0 Conclusions

- 9.1 Community green space contributes in many ways to the delivery of the Leeds Strategy Plan. They provide places for relaxation, escape, exercise and recreation. They bring communities together and make a positive contribution to the local economy, education, improve public health and well-being, and generally make a better place to live, work and visit.
- 9.2 Improvements to community parks, fixed play and playing pitches remain a priority, and there already has been investment made to deliver improvements along with further schemes identified. Issues are being addressed through the Parks and Green Space Strategy along with implementation of the Fixed Play Strategy and Playing Pitch Strategy.
- 9.3 Community engagement remains a key activity for the service with regular correspondence, attendance at meetings and briefings, along with more localised consultation where required. The principle consultation through the residents survey to 35,000 households will take place again in 2012.
- 9.4 A programme of activities is planned for which updates and reports can be provided to the area committee to help inform, consult and influence community green space management.

10.0 Recommendations

- 10.1 The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

11.0 Background Papers

Report Title	Date
Area Committee Roles for 2008/09	Executive Board, July 2008
Leeds Strategic Plan 2008-11	Full Council, July 2008
Leeds Annual Survey 2007	
Parks and Greenspace Strategy	Executive Board, February 2009
Fixed Play Strategy	Executive Board, September 2002
Local Area Agreement	Full Council, July 2008
Playing Pitch Strategy	Executive Board, October 2003

Appendix 1: Parks and Countryside Contribution to the Leeds Strategic Plan

Culture - Increased participation in cultural opportunities through engaging with all our communities.

- providing local parks as venues for local events and sporting activities

Culture - Enhanced cultural opportunities through encouraging investment and development of high quality facilities of national and international significance.

- carrying out community park improvements through Parks Renaissance
- achieving and retaining 7 Green Flag awards
- seeking to investigate the feasibility of developing a city centre park
- entry to the RHS Chelsea Flower Show

Enterprise and the Economy - Increased international competitiveness through marketing and investment in high quality infrastructure and physical assets, particularly in the city centre.

- good quality green spaces that make an important contribution to regeneration and enhance the image of a neighbourhood
- good quality green spaces that help to raise property values and build business and community confidence
- providing parks as major visitor attractions

Learning - Enhance skills of the current and future workforce through fulfilling individual and economic potential and investing in learning facilities.

- participation in the RHS Chelsea Flower Show
- developing supervision skills by training existing staff on the Institute of Leadership and Management (ILM) team leader course
- providing careerships for staff: enabling staff to climb the horticultural career ladder
- the career changers programme: giving mature horticultural college students the opportunity to join the organisation on sandwich courses, part-time or summer work
- 14-19 year old diplomas: enabling school children of a less academic and more practical route to education
- our apprentice programme – enabling (predominantly) young people to learn a craft e.g. foresters
- providing operational training: to national and technical standards

Learning - ...investing in learning facilities - Improve participation and early learning outcomes for children from the most deprived areas

- the 'magical gardens project' which has led to open spaces outside children's centres being transformed into 'wild worlds' for children to explore
- providing parks and green spaces as outdoor classrooms and thus a valuable resource for education, covering many subjects for all ages and abilities
- the 'playbuilder' project whereby 20 play areas will either be developed or significantly improved

Transport - Increased accessibility and connectivity through investment in a high quality transport system and through influencing others and changing behaviours.

- developing the green gateways initiative (e.g. Wykebeck Valley Way, The Lines Way, Kippax, Transpennine Trail, and Harland Way and development of the West Leeds Country Park)
- Public Rights of Way (PROW) network with links to cycling routes

Environment - Reduced ecological footprint through responding to environmental and climate change and influencing others.

- promoting the role of parks and green spaces in adapting to climate change by reducing temperature in dense urban environments and reducing surface runoff of rain water
- minimising impact on the environment by green waste recycling promoting biodiversity by active management of local sites in line with the national performance target, NI197.

Environment - Cleaner, greener and more attractive city through effective environmental management and changed behaviours.

- improving cleanliness and access to quality green spaces through the Parks Renaissance programme and endeavouring to increase the number of site based gardeners

Health and Wellbeing - Reduced health inequalities through the promotion of healthy life choices and improved access to services. Improved quality of life through maximising the potential of vulnerable people by promoting independence, dignity and respect.

- the general benefits of parks and green spaces to health, fitness and wellbeing that are well understood
- providing health walk routes and guided walks
- ranger led activities
- outdoor recreation opportunities including fixed play, playing pitches, bowling greens and golf courses
- allotment provision

Thriving Places - Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities.

- evidence from the Leeds Annual Survey 2007, where respondents ranked parks and open spaces as the 5th most important factor in making somewhere a good place to live evidence from the Parks and Countryside resident survey last conducted in 2009 which identified that 99% of respondents believe parks and green spaces can improve the appearance of a town; 98% believe that they create a nicer place to live; 86% believe that they encourage businesses and people to locate in a town, and 85% believe that they are a focal point for communities

Thriving Places - Reduced crime and fear of crime through prevention, detection, offender management and changed behaviours.

- providing diversionary activities (BMX tracks, skateparks, multi-use games areas, teenzones, etc.) for young people
- deploying the ParksWatch team with the aim of providing a safe parks and green space environment for the community to enjoy

Thriving Places - Increased economic activity through targeted support to reduce worklessness and poverty.

- the career changers programme: giving mature horticultural college students the opportunity to join the organisation on sandwich courses, part-time or summer work
- the Kinaesthetic Learning: enabled school children a less academic and more practical route to education (now part of the 14-19 year old diplomas)
- our apprentice programme – enabling (predominantly) young people to learn a craft e.g. foresters

Harmonious Communities - More inclusive, varied and vibrant communities through empowering people to contribute to decision making and delivering local services.

- consultation through residents' surveys, multi-agency meetings, community forums, and attendance at Area Committee meetings
- consultation on specific projects and schemes (e.g. the Parks Renaissance programme, positive activities for young people, water safety, etc.)

- involving volunteers and 'friends of' groups on the design for and physical implementation of a wide range of site improvements

Harmonious Communities - Improved community cohesion and integration through meaningful involvement and valuing equality and diversity.

- providing support for 'in bloom' groups
- working with 'friends of' groups, volunteer tree wardens, and other volunteers
- promoting community cohesion through activities and events

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